



Regular Board Meeting Agenda

Executive Session 17 June 2026, 1530 hrs*

**Subject to change or cancelation*

Public Meeting 17 June 2026, 1730 hrs

Location: ACFD1 South Station, 4925 Fort Sanders Rd., Laramie, WY

Hybrid/Virtual: ZOOM

<https://us06web.zoom.us/j/81305431139?pwd=793xeybs3jvVXFb86jIDbt1umnlbr.1>

1. **Call to Order**
2. **Executive Session** 1530 hrs, for purposes of legal advice W.S. 16-3-405
 - a. *May be canceled or delayed based on need*
3. **Recess** until 1730 hrs.
4. **Resume** Public Meeting
5. **Approval** of Agenda
6. **Public Comment** – Limited to 3 minutes per person, 60 minutes maximum time.
Recess 10 min if required.
7. **Present for Approval**, the board minutes from
 - a. 20 May 2026 Regular Board Meeting
 - b. *Note NO SPECIAL MEETING was held following 10 June 2026 Budget Hearing*
8. **Reports** – Outside Agencies/Guests
 - a. Acknowledge Reports received via Email.
 - b. Laramie Fire Department
 - c. County Emergency Management
 - d. Dispatch, LARC
 - e. Albany County Fire Warden
 - f. **ACFD1 Reports (Note update agenda location for ACFD1 Dept reports)**
 - i. Chiefs' Report
 - ii. Department Reports
 1. TSVFD, CVVFD, BLVFD, Central VFD, VVFD, WYCO

- iii. ACFD1 Operations Chief Report
- iv. ACFD1 Wildland Coordinator
- v. EMS Coordinator / Lead

9. Financial Report

- a. Present for **Discussion and Approval**
 - i. Financial Report and Bill to be paid
 - ii. Department Disbursements
- b. **Impact Fund Summary and Update**
 - i. Balances
 - ii. Encumbrances
- c. PA approval & discussion (Impact fund PAs will be covered as action items)
 - i. **None Received as of 6/14/2026**

10. Action Items – to be voted on

- a. **ACFD1 FY27 Budget Approval**
 - i. Discussion
 - ii. **Public Comment**
 - iii. Board Motion, Discussion and Vote
- b. **ACFD1 Type 6 (and other apparatus) Minimum Criteria**
 - i. Discussion
 - 1. This may move to a Discussion Item with no action based on initial consideration
 - 2. Develop minimum standards for ACFD1 Type 6 and other typed apparatus
 - ii. **Public Comment**
 - iii. Board Motion, Discussion and Vote
- c. **ACFD1 Standard RFP Language**
 - i. Discussion
 - 1. This may move to a Discussion Item with no action based on initial consideration
 - 2. Rework standard ACFD1 RFP boilerplate.
 - ii. **Public Comment**
 - iii. Board Motion, Discussion and Vote
- d. **Currently Approved Type 6 RFP**
 - i. Discussion
 - 1. Hold pending new RFP language and/or minimum standards or clean up inconsistencies and release.
 - 2. Funds have been allocated and the RFP is still going forward.
 - ii. **Public Comment**

- iii. Board Motion, Discussion and Vote
- e. Impact Fund Expenditures: Extra-duty pay**
 - i. Discussion
 - ii. Public Comment**
 - iii. Board Motion, Discussion and Vote
- f. District Admin Position**
 - i. Discussion
 - 1. Ratify hire of Administrative Assistant and Job Description
 - ii. Public Comment**
 - iii. Board Motion, Discussion and Vote

11. Board Topics for Discussion

- a. Apparatus/Vehicle Numbering
- b. VVFD Impact Fund Expenditures
 - i. Proposal by VVFD for cistern, apparatus and snow removal
- c. Type 6 and other Typed Apparatus Minimum standards (if moved from Action Items)
- d. ACFD1 RFP Standard Language if moved from RFP
- e. Ops Chief current and additional duties

12. New Business

- a. Work session topic: TBD (Needed?)

13. Adjourn:

** next work session Tentative 8 July 2026; next Board Meeting 16 July 2026