

Albany County Fire District #1 Board Meeting Minutes February 20, 2019

Meeting called to order at 5:11 pm. Board members present were Art Sigel and Joe Witt.

No comments from the public.

Chairman Sigel moved to approve the minutes as amended with clarification to the EMT section regarding cost per year to include cost is for continuing education. Motion was seconded by Treasurer Witt and approved unanimously.

Chairman Sigel moved to approve the financial report as presented. Motion was seconded by Treasurer Witt and approved unanimously.

County Fire Warden – He has finished the Exhibit B for Pumpkin Vine and submitted to ACFD#1 for payment. There is a large commercial wind farm going in south and west of Rock Rive and a large portion of this wind farm will fall within the District boundaries. Chad would like someone from the District to attend the planning meetings.

SLIB Grant Application – Has been delivered to Cheyenne. The SLIB meeting is June 20th in Cheyenne.

BL Tender Repair – Front Range is going to sandblast, spray the inside and reline the tank and it will come with a 5 year guarantee on it. Chairman Sigel moved to approve \$20,000 for BL tender repair. Motion was seconded by Treasurer Witt and approve unanimously. PA 170

LL Buildings – There are a couple of county departments interested in using the building. Megan will draft a document that we can utilize to relinquish the buildings. Chairman Sigel would like to set a day for all of the departments to come together and clean out the buildings.

Radios – The general consensus among the Chief's group is they would like to split it and get the ball rolling. Would order 15 handhelds (portables) and 7 mobiles. Mobiles for vehicles would have the 800 mhz (TSVFD-1, VVFD-1, Central-1, CVVFD-2, BLVFD-2). No allocation of the portables yet. We can submit for reimbursement once we have purchased the radios, probably looking at 2-3 months. Motorola is offering a 30% discount but must be used within a year of the quote received on 1/17/19. Brett suggested splitting the 15 radios 5 ways with 3 going to each department. Departments can order, when ready, against this PA. Treasurer Witt moved to approve \$106,000 for radio purchases with the bridge loans to be assumed by the departments. Motion was seconded by Chairman Sigel and approved unanimously. PA171

SCBA's – To be discussed at the next Chief's Meeting.

Cistern Allowance in Planning and Zoning Regulations – Chairman Sigel sent letter but has had no response yet. Not going to approve any more cisterns.

Policy Revisions – Financial Management Policy – Need to clarify the use of funds. Add in, “All funds and assets managed by the District are in fact public funds and will be managed in a manner consistent with the state of Wyoming laws and policies.”

Vehicle Sales – last sentence add in “Department’s district checking account.”

Add sentence – “Funds are never transferred from any District account (public funds) to any department’s auxiliary account.” Chairman Sigel moved to approve these two policies subject to legal review. Motion was seconded by Treasurer Witt and approved unanimously.

Strategic Plan Meeting Schedule – Meet at Central at 5:00 on Monday, April 8th and Wednesday April 17th. Meeting from 5-8 each night.

Proposed 3 engine dispatch plan - If we put out 3 engines and have fire season like we have been having, we will pay people more slowly. Is that agreeable? Either delay payment or reduce payment. For planning, worst case scenario, then everyone can make their own choice on whether they dispatch or not. Do the math and estimate what the payouts will be. Take it back to departments and discuss with them. The District must have a written SOP for the 3 engine program to make sure we have adequate coverage of the District. No more than one engine will be out of any one Department at any given time. The Chiefs were assigned to draft the SOP. CVVFD has one 6x, Central has one 4x, BLVFD has one 6x, and VVFD has one 6x and one 3x.

Chief’s Report – There will be a red card class locally at Central. Brett, Shawn and Dan have engine boss task books open. Chairman Sigel reminded everyone there are no limits on the training budget. Discussion on continuing education for EMT’s. Discussion that the Board is willing to consider splitting with the departments. For Firefighter training the Board will pay 100%, for EMT’s would consider 50%. For initial EMT training one they pass they have to respond with the department for one year before being reimbursed. This is to circumvent the EMT using ACFD#1 as a stepping stone to pay for their training and then applying with LFD as they would then be a more lucrative candidate in the hiring process if they already have their EMT license. Chairman Sigel is reluctant to piecemeal the EMT program at this point, as there is much bigger issue here that he would like to take up during the upcoming strategic planning discussions.

VVFD – Internet has been replaced and they are looking for a camera.

Treasurer Witt moved to approve the payment for the Who’s Responding invoice in the amount of \$733.60. Motion was seconded by Chairman Sigel and approved unanimously. PA 172

Treasurer Witt moved to approve \$19,000 for a new command vehicle to be funded by the department. Motion was seconded by Chairman Sigel and approved unanimously. PA 173

CVVFD – Chairman Sigel moved to approve the purchase of a type 6 for \$52,000 of department funds, with the agreement that CVVFD will put forth best efforts to sell Engine 14 within 6 months. Motion was seconded by Treasurer Witt and approved unanimously. PA 174

Received a bill from JD Hamaker for the Centennial water line break, he gave a 40% discount. Need to submit to LGLP to see what happens.

Treasurer Witt moved to approve \$2100 of district funds for gated valves. Motion was seconded by Chairman Sigel and approved unanimously. PA 175

Chairman Sigel moved to the purchase of a large portable hitch haul pump with a 50/50 split (\$4600/\$4600) for a total cost of \$9200. Motion was seconded by Treasurer Witt and approved unanimously. PA 176

Central – Chairman Sigel moved to approve the repair to Tender 37 drive shaft, bill to be forthcoming. Motion was seconded by Treasurer Witt and approved unanimously. PA 177

Chairman Sigel moved to approve the rest of the payment of \$9000 of department funds for purchase of command vehicle. Motion was seconded by Treasurer Witt and approved unanimously. Updated PA 166

Central has taken 13 SCBA bottle to Dalmation for hydro testing. Don't have a quote yet.

Treasurer Witt moved to approve up to \$500 for meals for red card class this weekend. Motion was seconded by Chairman Sigel and approved unanimously. PA 178

Will be needing more Wildland PPE for new guys, bring to next meeting.

Interested in purchasing some BK radios when dispatching on federal fires. Board requested a proposal be brought to the next meeting.

Chairman Sigel is developing a cost proposal for an SCBA air compressor and laundry facilities to be housed at Central but available to the District.

Central is in need of more SCBA bottles.

New Business – Chairman Sigel moved to approved 53 slots for MASA insurance for 2019 at an estimated cost of \$5247. Motion was seconded by Treasurer Witt and approved unanimously. PA 179

MASA Art moved 53 slots for MASA, Joe second, all PA 179

Expenditures by the Board totaling \$223,780.60 to include \$20,000 of district funds for BL tender repair; \$106,000 for radio purchases with the bridge loans to be assumed by the departments; VVFD's Who's Responding invoice in the amount of \$733.60 of district funds; \$19,000 for VVFD's new command vehicle to be funded by the department; \$52,000 of department funds for CVVFD's new type 6; \$2100 of district funds for gated valves for CVVFD; \$9200 with 50/50 split (\$4600/\$4600) for CVVFD's large portable hitch haul pump; \$9000 of department funds for purchase of command vehicle for Central; \$500 of district funds for meals for red card class this weekend; and an estimated \$5247 of district funds for MASA Insurance renewal.

Next meeting March 27 2019 5:00pm

Respectively Submitted,
Michele Turner, ACFD#1 Administrative Assistant