

Albany County Fire District #1 Board Meeting August 16, 2017

Meeting called to order at 5:13pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

Minutes of the previous meeting were read and discussed. Corrections to verbiage for Keystone Fire pay and simultaneous paging. Chairman Sigel moved to approve the minutes as amended. Motion was seconded by Treasurer Witt and approved unanimously.

The financial report was discussed; it does not include Keystone payroll at \$94,502.76, as well as payroll taxes at \$31,793.02. For Keystone, firefighters were paid at 90%. If you did not turn in all of your paperwork correctly, then paid at 80%. The truck money may come next month. Chairman Sigel moved to approve the financial report including the distribution of fire pay for Keystone. Motion was seconded by Secretary Essley and approved unanimously.

County Fire Warden – Fire restrictions were lifted at 11:00 am on August 15th. Scott will have an office change on September 1st, he is moving back to the planning office on South 3rd St. The EOC will be open on Monday, August 21st for the eclipse and they will be monitoring what is happening throughout the county.

Simultaneous Paging – Glad Steve is present tonight; we are getting uneven execution, with the Sunday tests going well. There was a fire/smoke call at the Cavalryman and there was no simultaneous page. Steve mentioned it has been inconsistent because it was not fully implemented until Monday when Chief Johnson came to see him. We need simultaneous paging to work for our ISO rating. It's part of having a 5 rating.

Eclipse – Chief's plans? BLVFD will be on standby and ready to go; back up communication are land lines. CVVFD will have their pagers; EMT's will be available for high altitude sickness cases. VVFD has identified who is available, they will be ready with trucks fueled and water available. Their paging is still weak and everyone is expecting cell phones not to work. TSVFD has people who will be ready to go. Central will be ready to go Sunday and Monday. If cell service is unavailable and WYOLink goes down, we can always go back to Jelm and Fire 1.

Tender Repairs/Revisions – VVFD's tender is up in Cody. This one will take the longest. An invoice will be sent to both Brett and Teri.

WyColo Station– They have blueprints for building and the project is moving along.

LL Open House – October 7th from 2-5pm. There is a horse sale that day that ends at 1:00.

Keystone Fire – Board is signing checks, moving forward, there are problems with some of the paperwork.

ACFD Representation on local USFS fires – Scott will get a description of what this person needs to do; what is expected. The Board will start with a job description and then create procedures so they can train off of that document.

ByLaw Project – The Board needs something that works for everyone, an overarching umbrella document that addresses how the individual departments and the district blend and work together; they need to complement each other. Goal is harmonization within departments and how they relate to the district. We have a lot of models of how other departments within the State have written them. Goal is to mesh and meld and provide harmonization so future boards/chiefs have an overall direction.

Board Participation at Chief's meetings – The Board members are constrained by open meeting laws. At the invitation of the Chiefs a Board Member will make best efforts to attend a specific Chiefs Meeting for the purposes of engaging in discussion and bringing information to a scheduled, public Board Meeting.

Larimer County MOU – One open issue the board is looking into is liability insurance. Our liability insurance is lesser when we are out of state and on federal fires. Administration of, billing and compensation under the Larimer County MOU will run through Michele and will be treated just like a federal fire. Chairman Sigel moved to approve the signing of the Larimer County MOU in the event that our liability insurance arrangements are satisfactory. Motion was seconded by Treasurer Witt and approved unanimously.

Chief's Report – There will be training at Wheatland Fire School with 21 attending. Contact Ian Kraft to cover food and tuition and take 1/3 off of overall bill. Chairman Sigel moved preapproval of \$6000 to send 21 people to Wheatland Fire School. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA113

There will be a local red card class September 29, 30 and October 1. Secretary Essley moved preapproval of \$200 for lunch on September 30 and October 1. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA112

County GIS has updates to the map books that are in the tenders. He can also create a map of the four zones that have an ISO 5 rating within 4.99 road miles outlined. Departments can then distribute those maps through open houses, etc. Also get to insurance agents.

Maintenance committee –Communicate better on services they are coming out for, especially if you are wanting more than just the standard maintenance.

CVVFD – Triple class A pumper switches are pushing in on the dash, have come up with new switches at a cost of \$300 to repair Engine 3. Ordered two sections of draft hose at \$250. Neil got a couple of BK radios from Sublette County for wildland trucks. Only cost is for two solenoids, they will get installed. They would like to order two BK digital handhelds at \$2500-\$3000/piece and share the expense with ACFD. Treasurer Witt moved the purchase of two

radios with at 50/50 split for a total up to \$6,000. Motion was seconded by Chairman Sigel and approved unanimously. Project Code – PA114

TSVFD – Everyone is invited to their open house/potluck/open mike on September 3rd from 11-2. Their Friends have bought a 3rd cistern, they received a donated sump pump, and have plumbed all tanks together, so now they act as one giant cistern. They can pump with electricity, draft, fill with pump, fill with well. Jeremy and Amanda have left they TSVFD got all equipment back.

VVFD – They have to order a 2018 chassis instead of 2017, they are working to stay on budget. Invoice coming in for VV2. What about the \$1000/department for callout fuel reimbursements?

Chairman Sigel moved to distribute the \$1000 to each of the 4 station to carry on the program. Motion was seconded by Treasurer Witt and approved unanimously.

BLVFD – Received an invoice for the clutch at a little over \$1000. BL2 is at Kett's for wiring. Brett is coming to pick up Tender 1 so BL2 will go back to Station 1 after it's repaired.

Central – Proposal for next step on AC21, just over \$32,000.00. Need to get Tender 37 in for maintenance. Acquired three new firefighters in July, with two under review right now. Regarding the proposal; how does AC21 and AC27 relate to one another. Central tried not to remove equipment from AC27; they are trying to keep it in service while building up AC21. AC21 does have CAFS unit and extrication. \$30,000 was budgeted this year for equipment for it. Chairman Sigel moved to preapprove up to \$30,000 spending on AC21. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA115

New Business – Need to open an account for Central. Signers will be Dylan Whitmer, Larry Drinnen and Joe Witt.

Expenditures by the Board totaling \$46,200 to include \$6000 for Wheatland Fire School; \$200 for Red Card lunches; up to \$6000 for two BK radios for CVVFD at a 50/50 split (\$3,000 for CVVFD and \$3000 ACFD); \$1000 to each department for fuel reimbursements for a total of \$4,000; and \$30,000 for equipment for Centrals' AC21.

Next meeting 9/20/17 at 5:00

Meeting adjourned at 7:30pm

Respectfully Submitted,
Michele Turner, ACFD#1 Administrative Assistant