

Amended Albany County Fire District #1 Board Meeting July 19, 2017

Executive Session called to order at 4:09 pm for discussions with legal counsel. Meeting adjourned at 4:57 pm.

Regular meeting was called to order at 5:06 pm. Board members present were Art Sigel, Jon Essley and Joe Witt.

Public discussion of proposed 2017/2018 budget. If anyone has changes to proposed budget, this is the time to address them. Because of fire pay we are over \$1,000,000 so we have to have a full audit, which means department accounts will be included in that as well as they fall under the District umbrella. Secretary Essley moved to approve the 2017-2018 budget as proposed. Motion was seconded by Treasurer Witt and approved unanimously.

Minutes of the previous meeting were read and discussed. Secretary Essley moved to approve the minutes as amended. Motion was seconded by Treasurer Witt and approved unanimously.

Financial Report – Make sure all new recruits have filled out a W-4 form and are added to Worker's Comp before deploying on a fire. For the monthly expenditure form turned in every month, include receipts for all expenditures, and also includes that portion of \$1000 mileage allowance that has been paid by the department. The financial report was discussed. Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously.

Laramie Fire Department – There are no changes to the Contract between the City of Laramie and the Albany County Fire District. Because there are no changes there is no need to re-sign the contract, it stands as is.

County Fire Warden – Governor thanked Big Laramie for their response to the fire on his land. Fire restrictions are in place for Albany County and the Forest Service (Albany/Carbon Counties).

Keystone Fire - A new version of cost share was implemented with the Keystone Fire. District equipment that worked on structure protection will be paid at 25%, district equipment that worked on everything else, other than structure protection, will be paid at 100%. After July 11th district equipment that worked on structure protection will be paid at 100%. Personnel will all be paid at 100%. Because the Keystone Fire was the first fire of the new fiscal year we are responsible for the \$8500 floor cost to open the Suppression Account. Scott would like to do an AAR because of the evacuations with the Sheriff's department, Forest Service, Game & Fish, and EMA.

Simultaneous Paging – Is still not working. Page at 2:30pm on July 3rd went out as tenders only. This was incorrect, they needed firefighters and engines, not just tenders. Continue to monitor.

Tender Repair – Estimate is around \$42,000 for tender repairs to start early August.

BLVFD Station 4 Building – The building is all on State land. They received 3 bids for the building, with one bidder dropping out. They are going with the lowest bid. They had budgeted \$18,000, with the bid coming in at \$25,000. The Associates can pay first, with ACFD#1 paying second, or can split 50/50. BLVFD will talk to Teri and figure it out payments.

Wild Horse Picnic – August 5th 2-6 pm. The Board will be there and they would like department representation at the picnic.

Little Laramie Open House – Scheduled for October 7th in the afternoon, possibly from 2-4 pm. Heber Richardson indicated he will speak at the Open House, and the Board is hopeful to have someone from the Sheriff's department there to speak as well. The Board would like representation from the fire departments to attend. The hope is get local people to come out and make a commitment to their fire department. The vision is that this department will serve their community not the interstate, however, there cannot be a department if they don't participate.

ACFD1 Representation and Decision making on local FS/BLM fires – Chairman Sigel moved that Joe Witt will be authorized to select people to create a committee that will be available to be district designee(s) and with authority to act on behalf of the District in immediate and emergent fire situations. Motion was seconded by Secretary Essley and approved unanimously.

Chiefs' Report – Firefighters should not be accessing the chat group associated with the tablets on their personal cell phones, this should be for fire vehicle use only. The Chief's would like to schedule some time consistently to meet with the Board.

Maintenance Committee – Did not meet. Questions regarding what other types of maintenance can be done when Warren's is there to change oil. Need to request items ahead of time. There is an SOP that describes periodic maintenance and it is also in the owner's manual.

CVVFD – Engine 2 back from Utah, had to go in for repairs to Laramie GM Auto for new pinion seal and it needed new tires, cost is not known yet. Trailer/pump/firefighter still on Keystone fire. Would be nice to have BK radios so they can communicate while on a fire and also need clamshells to be able to charge/put batteries in the radios. If it's available, always check out a radio from the fire and put yours away.

TSVFD – Chairman Sigel moved to approve \$4000 to repair TSVFD Engine 57. Motion was seconded by Treasurer Witt and approved unanimously. Project Code - PA110

VVFD – Chairman Sigel moved to approve \$2000 to repair VV2. Motion was seconded by Secretary Essley and approved unanimously. Project Code – PA111

Little Laramie's 2.5 ton is covering while VV2 is out of service.

BLVFD –BL9 lost the clutch, went to Laramie Tire, don't know what the bill is going to be yet. BL3 lost the brakes; WFS came over and did an emergency repair. Board is still debating rescue vehicle versus ambulance.

Central – Is also looking at getting a couple of BK radios. Chairman Sigel moved to open a checking account for Central Department with a starting balance of \$10.00. Motion was seconded by Treasurer Witt and approved unanimously. Can begin spending on AC21's equipment, please submit a proposal to the Board now.

New Business:

Red Card Changes (local) – Discussion regarding what will be listed on red card and if the Chief's should sign it or not. It is still up to the department to sign. However, the only time they are signed in when the arduous test is met. Local fires are still at local standards. Chairman Sigel moved to approve the Local Firefighter Red Card Policy. Motion was seconded by Treasurer Witt and approved unanimously.

Homeowners Insurance – Some are having difficulty getting insurance companies to lower their insurance rating because the insurance companies don't know which stations are listed on the letter. We need to get a translation document and get it distributed. County GIS can also develop maps around each of the stations that are rated 5 and we can hand those out.

Expenditures approved by the Board totaling \$6010 to include \$4000 for TSVFD Engine 57 repair; \$2000 for VVFD VV2 repair and \$10 to open a checking account for Central Station.

Next meeting 8/16/17 at 5:00 pm

Meeting adjourned at 7:11pm

Respectfully Submitted,
Michele Turner, ACFD#1 Administrative Assistant