

Albany County Fire District #1 Board Meeting Minutes August 21, 2019

Meeting called to order at 5:13 pm. Board members present were Art Sigel and Jon Essley.

No comment from the public.

Chairman Sigel moved to approve the Special Meeting Minutes from July 10, 2019, the Special Budget Meeting Minutes from July 17, 2019, and the Board Meeting Minutes from July 17, 2019. Motion was seconded by Secretary Essley and approved unanimously.

Secretary Essley moved to approve the financial report. Motion was seconded by Chairman Sigel and approved unanimously.

Finances – All pre-approvals will close out in September and October with the exception of the BLVFD Station 4 water storage project. Chairman Sigel requested holding off on this one. Chairman Sigel moved that it is the Board's intent not to allowing spending into the \$100,000 reserves between now and the end of the year. Motion was seconded by Secretary Essley and approved unanimously.

Radios – The Board is not spending money on the bridging of radio purchases. That money has to come from the departments, there was a commitment from the departments to that project. There was concern about the cost of the radios that were ordered. Can the departments return the radios or another department help them out?

EMA – Thanked ACFD#1 for their help after the tornado. There is base radio in the LLVFD building that is active. There is a new EMA Specialist, her name is Allison Brennemann.

LARC – The chart detail work has been done in the old CAD system and a copy of instructions will go to the dispatches for ACFD#1 to achieve their goals regarding ISO. Steve Morgan would like to make sure this is still the desired end state. Secretary Essley will look at the chart details. LARC has staffing issues with his senior dispatcher retiring. He requested all chiefs call in and send her good wishes on September 3rd. They would like to host a meeting at their facility with a demonstration by the vendor on the abilities and advantages to the mobile app relative to fire, possibly in September.

County Fire Warden – There is a Western States Grant to update the Wildfire Protection Plan. Albany County has a new grants manager. Travis with Wyoming State Forestry presented a proposal regarding forest health problems associated with the Western Spruce Budworm. He would like ACFD#1 to put in for a grant (monies through the EFSA account) to perform mitigation on state and private lands along Boulder Ride and the northern face aspects on Pole Mountain by removing the understory. He would assist with the process through its entirety. ACFD#1 would like to work with Travis on this.

CVVFD Water Main Claim – The claim was denied by the insurance company. Will table until Treasurer Witt return.

Central Station Status – Small amounts of asbestos were found and documented. Asbestos removal is included in the RFP that is out now for demolition and site prep work. There will be one more RFP during early 2020 for construction. The utility work does not need an RFP. The SLIB grant is a reimbursable grant and we need to gather reimbursements quickly.

Paddock's Addition – The Board has actually written a fire suppression plan for the first time and will submit. There needs to be two access points per International Fire Code (IFC). There needs to be a maintenance agreement on the road, specifically snow plowing. The Board would like to see automatic gates off of Garrison Plat. Currently the final plat shows a chain thrown over the post.

Pilot Hill Community Access Days Support – There are 16 sections and approximately 10,000 acres. They "Days" will open the area to the public for guided hikes, riding horses, etc. ACFD#1 has been asked to provide EMT's on the east and west side with UTV's, ATV's.

EMT Training Reimbursement Policy – The Board has questions and considerations. The amount of annual dollars spent per EMT? How retroactive would this be? If there is a limit, it draws a line which would cut out some people. (ie. This FY and forward?) What is the total amount the Board is looking at? How many EMT's are with each department? Would have to have a dollar amount per department to get started. It is not wise to undertake this until January. The proposal is well written, please gather some more information and bring it back in January. One comment, that this should be viewed as a supplemental source of CME, the primary source of CME should still be the monthly meetings sponsored by IMH.

Chief's Report – The radios have been installed. Emergency response policy addressed when is it appropriate to respond with lights and sirens, and at what speeds. Consider public safety, not only to where you are responding but to those in the path of your response. Would like legal guidance to mitigate liability.

Radios and payment Issue – ACFD#1 made a deal with the Chief's to handle the radio purchase and the District cannot afford the bridge financing. Zach will talk to the vendor about returning the radios.

BLVFD – Chairman Sigel moved to approve \$1650 for the repair of BLVFD BL9 at a 50/50 split (\$825 ACFD/\$825 BLVFD). Motion was seconded by Secretary Essley and approved unanimously. PA 204

Chairman Sigel moved to approved up to \$6000 for BLVFD purchase of one set of bunker gear in November (\$3000 ACFD/\$3000 BLVFD). Motion was seconded by Secretary Essley and approved unanimously. PA 205

Last month the Board discussed paying 50/50 on PPE, vehicle maintenance and equipment. BLVFD would like to put a Type 6 engine at Wildhorse for the winter, as they do not have a building for it. Charlie McGee has a bay specifically built for it. Board reminded them that they

have to have 6 red carded firefighters. BLVFD is not setting up a substation, it is for their convenience. It would be operational and would need to be insured. Present the Board with a written proposal and we will see what the boundaries are with regard to insurance.

VVFD – Overage on a PA. The Board stated they are not going to pay on over runs. VV2 has an issue with the heat exchanger and some electrical issues. Brett proposes to pay \$4075.34 to Fire Truck Certification Company with his own funds. Once VVFD finance have stabilized following the radio purchase Brett will be repaid a maximum monthly amount of \$1000 from VVFD. ACFD#1 will begin to repay VVFD a maximum monthly amount of \$500 after the beginning of January 2020. The total invoice amount will eventually be equally shared 50% ACFD/50% VVFD with reimbursements complete not later than June 1, 2020. Chairman Sigel moved to approve this proposal. Motion was seconded by Secretary Essley and approved unanimously. PA 206

Hold off on training requests/reimbursements for now.

TSVFD – One new firefighter. Will research radio amount and let Teri know.

CCVFD – Secretary Essley moved to approve up to \$1300 to install primer on CVVFD pump with department funds and 50% reimbursement from ACFD#1 in January 2020. Motion was seconded by Chairman Sigel and approved unanimously. PA 208

Central – Neither structure pumper passed testing because of repairs. AC27 pump seals need replace and AC21 valves need replaced.

New Business – SCBA Grant – Michele will handle and track this grant.

Zach – We are no longer allowed to use anything at Station 3 in Laramie, including the washer/extractor/bottle filling machine. They have put locks and passwords on everything, with the allegation being that we damaged their equipment. Chairman Sigel will address this with Chief Johnson.

Expenditures by the Board totaling \$10,025.35 to include \$1650 for the repair of BLVFD BL9 at a 50/50 split (\$825 ACFD/\$825 BLVFD); \$6000 for BLVFD purchase of one set of bunker gear in November (\$3000 ACFD/\$3000 BLVFD); Brett proposes to pay \$4075.34 to Fire Truck Certification Company with his own funds. Once VVFD finance have stabilized following the radio purchase Brett will be repaid a maximum monthly amount of \$1000 from VVFD. ACFD#1 will begin to repay VVFD a maximum monthly amount of \$500 after the beginning of January 2020. The total invoice amount will eventually be equally shared 50% ACFD/50% VVFD with reimbursements complete not later than June 1, 2020; and \$1300 to install primer on CVVFD pump with department funds and 50% reimbursement from ACFD#1 in January 2020.

Next meeting Sept 18, 2019. (short meeting until 6:30 at which time will attend LARC presentation in town regarding dispatch system.)

Meeting adjourned at 8:16pm

Respectively Submitted,
Michele Turner, ACFD#1 Administrative Assistant