

## Albany County Fire District #1 Amended Board Meeting Minutes January 16, 2019

Meeting called to order at 5:13 pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

No comments from the public.

Secretary Essley moved to approve meeting minutes from December 19, 2018. Motion was seconded by Treasurer Witt and approved unanimously.

Secretary Essley moved to approve the financial report as presented. Motion was seconded by Chairman Sigel and approved unanimously. The remaining 2017 truck funds have been distributed. BLVFD received their remaining 2017 truck funds last month. Brett would like a copy of the Financial Report every month.

County Fire Warden – The remaining 2018 fire season money should be deposited on 1/25/19. There will be an Engine Boss Responsibilities class the end February/first of March.

Secretary Essley nominated Chairman Sigel to remain as ACFD#1 Chairman. Motion was seconded by Treasurer Witt and approval unanimously. Chairman Sigel moved that Secretary Essley and Treasurer Witt will stand for their respective officer positions again. Motion was seconded by Secretary Essley and approved unanimously.

BL Tender Repair Proposal – They have an estimate out of Colorado at \$11,000 for the tank, plus labor. It will be cheaper to replace the tank. The Board would like a current number before approving. Treasurer Witt moved to approve \$6000 for BLVFD Tender Repair that has already been completed from ACFD funds. Motion was seconded by Secretary Essley and approved unanimously. PA 163

LL Buildings – Is there a point to keeping them and having to doing maintenance as currently no one wants to take care of them. Alex with Wildhorse Ranch is wondering if they are moveable and he is planning on looking at them on Friday. Table until the next meeting.

2019 Meeting Schedule - Chairman Sigel moved to approve the 2019 Meeting Schedule as presented. Motion was seconded by Secretary Essley and approved unanimously.

Policy Revisions - Board will review the Financial Management Policy and Vehicles Sales SOP and revisit next month.

Central Station Design – Budget is \$800,000, \$200,000 from District and we hope to get \$600,000 from the SLIB grant. Building would be 100x80 feet, with four 80 ft long drive through bays, house up to 8 engines, unisex bathrooms with showers, no administrative offices or meeting space at this time. Would give the area an ISO 5 rating because of building. It is highly

likely we would maintain the current station at the north end of town and get ISO 5 rating there as well. Includes a 15,000 gallon buried water tank with boosted pump. Site items – septic, drain field, one lowest hanging power lines would be buried, gravel driveways, funds to demolish existing buildings on site. Committee was Dylan, Larry, Eric and Art. Art will recuse himself from voting because he worked on it. The other two board members will decide. We have to submit on February 21<sup>st</sup> to SLIB. Will need the City of Laramie and County Commissioners approval first. One question regarding the new Laramie Fire Station. Chief Johnson addressed this stating that there will not be a new Laramie Fire Station south of town. They are only upgrading the training grounds. Secretary Essley moved to approve the new Central Station design south of Laramie as published in the letter dated 1/15/19. Motion was seconded by Treasurer Witt. Chairman Sigel recuses from voting. Proposal will be taken before the County Commissioners Meeting and City of Laramie Council Meeting for approval.

Cistern allowance in Planning & Zoning Regulations – Chairmen Sigel will request they remove the cistern allowance from their regulations.

Tire Replacement Program – At the end of this fiscal year our tire replacement program will be completed. Secretary Essley moved that after this point, when the tire placement program is completed, departments could share in the replacement cost for normal wear and tear of tires at 15 years; as they are in good shape now, national dispatch vehicles which need tires should pay for tires 100% out of federal fire truck pay monies. Motion was seconded by Chairman Sigel and approved unanimously.

Chief's Report – They have received thirty pagers, Zach is going to charge, update and program. The PA was for \$10,000 but it's going to come in right at \$11,000. All departments should be reporting all responses on Emergency Reporting. It's an average of about \$3000 to outfit a firefighter with PPE, not including SCBA's. We are in need of about 15 sets currently. They will work this into their five year planning. The Chief's would like the Board to consider allowing a total of 3 engines at any given time to dispatch nationally as long as there is staffing for it. The updated five year plans and budget will be done by May 2019. The Board stated that when an item is in the five year plan and made a priority they will do their best to accommodate. But there are limited funds that can be paid out for other items that just pop up and at that point the departments should not always expect 50% from the district, but maybe a smaller number, depending on conditions at that moment. The Chief's would possibly extend an invitation to Steve with LARC to attend meetings. They also mentioned that there are 22 EMTs with the VFD's and the cost associated with maintaining those certifications is approximately \$750/person/year to attend conferences, etc. for continuing education.

Strategic Planning – Chairman Sigel would like to start those meetings in March.

BLVFD – Working on getting BL7 type 6 replacement in service. Will be holding a fundraiser to upgrade the building at Woodslanding, just a simple 2 bay garage. They have a big ice machine now as well.

Central – Mark with Emergency Reporting has no record of Little Laramie in their system. Dylan is requesting the whole fire package for a one-time fee of \$600 to startup the first year and then \$1719 annually. Chairman Sigel moved to add modules to Central's Emergency Reporting with a one-time cost of \$600 and \$1719 annual after that of ACFD funds. Motion was seconded by Treasurer Witt and approved unanimously. PA 164

Secretary Essley moved to approve \$14,000 of ACFD funds for 5 sets of bunker gear for Central. Motion was seconded by Chairman Sigel and approved unanimously. PA 165

Chairman Sigel moved to approve a draw of \$9000 on Central's account to pay for ½ of the command vehicle. Motion was seconded by Treasurer Witt and approved unanimously. PA 166

Chairman Sigel moved to approve training requests for Central and CVVFD up to \$4300 of ACFD funds. Motion was seconded by Treasurer Witt and approved unanimously. PA 167

VVFD – Looking for a snow removal machine for the department, they are seeking a low cost option. They are looking to replace the suburban and would solicit the Board to see if they would help financially in a three way split. They are looking at a ¾ crew cab pickup for \$29,000. The Board needs to look at the five year plans first. They had a theft from the diesel tank and are now looking to replace the current AT&T wifi with hi speed internet so they can install a monitoring system. They will need one camera and the system to support it, monitoring systems are under \$1000. There is no objection from the Board to changing VVFD's internet service.

TSVFD – Roads are open and still in operation.

CVVFD – The water leak in Centennial has been fixed. They are debating who is going to pay for it since it was found down the line and the line could have been compromised slightly and then the water hammer from the hydrant split it open. CVVFD now has rules that have come down from the Centennial water board as they were upset that there were other tenders using it other than CVVFD. The Board as requested that CVVFD put gated valves on each truck. Their five year plan is done and was submitted to the Board. They would like to purchase a large portable pump. The quote for pricing will go up 3% on May 1<sup>st</sup>. Would like to do a 50/50 split with ACFD. Larry suggested checking into some old base pumps out of Cheyenne and the Board would like Eric to look into that first. Treasurer Witt moved to approve \$1200 of ACFD funds to repair CVVFD's air bottle filling compressor. Motion was seconded by Chairman Sigel and approved unanimously. PA 168

Treasurer Witt moved to approve \$13,000 of ACFD funds to purchase 5 sets of bunker gear from CVVFD. Motion was seconded by Secretary Essley and approved unanimously. PA 169

Wildhorse – They have 10 people to go through red card training by the scheduling is difficult. Their lawyers are making the 501c3 not as easy as everyone indicated. They are working on getting target funds donated. They see their position as one of support and wildland firefighter, not structure.

New Business – Radios – Motorola discount we can purchase 17 portables and 5 mobiles, 2 with the dual bank 800 mhz for \$99,000.00 in the box, not installed. Zach to determine how long this discount will last as our grant is over a 3 year time frame. The mobiles with 800 mhz are \$4102 and the handhelds are \$2200. The Board is not in a position to this large of bridge loan. The departments will have to expend the funds and then get reimbursed through the grant. Zach will attend Chief's meeting to determine if individual departments want to purchase their portion all at once or over three years.

Chairman Sigel moved that the Board should provide Michele Turner with a small bonus for work done on fire pay and a salary increase effective January 2019. Motion was seconded by Secretary Essley and approved unanimously.

Expenditures by the Board totaling \$49,810 to include \$6000 of ACFD funds for BLVFD Tender Repair; one-time cost of \$600 and \$1719 annual after that of ACFD funds for Central's Emergency Reporting modules; \$14,000 of ACFD funds for 5 sets of bunker gear for Central; \$9000 of Central's funds for ½ payment of command vehicle; up to \$4300 of ACFD for Central/CVVFD training; \$1200 of ACFD funds to repair CVVFD's air bottle filling compressor; and \$13,000 of ACFD funds for 5 sets of bunker gear for CVVFD.

Next meeting is February 20, 2019.

Meeting adjourned at 8:02