

Albany County Fire District #1 Board Meeting Minutes April 24, 2019

Meeting called to order at 5:18 pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

No comments from the public.

Chairman Sigel moved to approve the 3/27/19 minutes. Motion was seconded by Secretary Essley and approved unanimously.

Working on budgets, departments please get your requests in to the Board in the next couple of weeks. Treasurer Witt moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously.

EMA – CIG has offered to give tour. Please send Aimee training and she will add it to the calendar.

LFD – Services for Randy Vickers will be by May 24th at the Newman Center at 1:30. All are invited and you are welcome to put an apparatus in the procession. Attire is Class A uniforms with black over the badge. There will be a reception following at Station 3. For the City of Laramie Contract they will dispatch out first the jurisdiction having authority. There is a cost adjustment to \$121,000. LFD and Central will back up other departments wildland only. Chief Johnson sees this a natural progression.

LARC – There was a power failure on Saturday. Thank you Central for providing bagels and cream cheese to the dispatchers.

Dispatching – In the County, the County is paged first. In the City, the City is paged first. Central will respond to all fire/vehicle accidents in the County. For Structure Fires, all County volunteers (tenders and local vfd's dispatched) and Central. For wildfire and vehicle accident, the local VFD and Central. Not excluding LFD, this is what we want for the District. Chief Johnson clarified that for Medical Assistance calls LFD is paged first.

LFD Contract 2019/2020 – Authority having jurisdiction will be included in the contract and there will be a fee increase around the order of 3%. We will continue on our program of developing our capabilities and competencies.

3 Engine Dispatch – Chairman Sigel moved to approve the 3 Engine Dispatch as presented. Motion was seconded by Secretary Essley and approved unanimously. Departments need to submit a roster of engine bosses, engine bosses in training and firefighters who are able to dispatch on federal fires to Michele and she will put together a district document.

Strategic Plan Draft – After meeting twice a document has been distributed. Please come prepared to discuss on May 15th as the first part of the board meeting will be a public meeting.

Everyone is invited to attend and comment on the strategic plan. The Board will continue to pay for training. Firefighter safety is also a concern. Will look at ways to possibly support EMS training. After February 2020 a CDL license will require 40 hours of classroom time, 40 hours of driving time and a cost of \$6000. If you want a CDL you should do it now. Megan will look into this as well.

Radios – There was a backlog with Motorola due to the large number of orders placed. They have finally arrived and are being programmed. Zach received approved from Larimer County and the channels that were approved will be put into the seven mobile radios.

Policies – First three just not ready for discussion or distribution at this point.

Fitness for Duty Policy – Distributed copies of the policy. Do not ask if someone is taking something. If there are repeated offenses then we may have to look at discipline at the department level. The District is not going to tell the departments what to do, need to use your own judgement on handling situations where someone does not seem “fit for duty”.

Central Dept Bylaws – Table to the next meeting. Please get to Board a week ahead of the 15th.

No Chief’s meeting.

TSVFD – Friday to evaluate road, possibly open the department and be in service.

CVVFD – Sell Unit 10 to Central for \$495.00 in May. Alex and going to look at Engine 14.
Eric – Saw recerts this spring. If you need it get a hold of Eric and he will set something up.
Chairman Sigel moved to approve a tiny set of bunker gear at \$2700 for CVVFD firefighter.
Motion was Treasurer Witt and approved unanimously. PA 196

Central – Cody Fire School training request for 8 firefighters - \$3348, make it \$3500, PA 193
Art move, joe second, all. Tender updated – in Cody and getting pump replaced. Completion
Central – Chairman Sigel moved to approve \$3500 for eight Central firefighters to attend Cody Fire School for training. Motion was seconded by Treasurer Witt and approved unanimously.
PA 193

The tender is in Cody getting the pump replaced. Chairman Sigel moved up to \$30,000 for washer/extractor, plumbing, drying cabinet for Central. Motion was seconded by Treasurer Witt and approved unanimously. PA 191

BLVFD – Looking at adding on or putting in a two bay building at Woodslanding. Put a 6x and 4x for a water truck in there. Many new homes in the area. BLVFD – BL11 needs new tires. The Board needs an amount to verbally approve in the meeting.

VVFD – Paying the internet bill is always a month behind, if we pay yearly they will only charge for 11 months. Board agreed. VV2 needs a new set of tires. Secretary Essley moved to

approve a max of \$3000 at a 50/50 split (1500 VVFD/1500 ACFD) for VV2 tires. Motion was seconded by Chairman Sigel and approved unanimously. PA 194

Secretary Essley moved to approve reimbursement for two firefighters \$600 each for a total of \$1200, who completed the EMT class and remained with the department for one year after. Motion was seconded by Treasurer Witt and approved unanimously. PA 195

Chairman Sigel moved to approve CVVFD's command vehicle to replace Unit 10 for a total for a total of \$22,000 of dept funds. Motion was seconded by Secretary Essley and approved unanimously. PA 188

Chairman Sigel moved to approve \$2500 for Centrals AC21 brake service and repair. Motion was seconded by Treasurer Witt and approved unanimously. PA 189

Chairman Sigel moved to approve \$30,000 total to repair Central T37 with the expectation of a \$5000 deductible. Motion was seconded Treasurer Witt and approved unanimously. PA 190

New Business: Chairman Sigel moved to approve \$500 to pay Casper Dispatch. Motion was seconded by Secretary Essley and approved unanimously. PA 196

Wildhorse Ranch – They are discussing buying an engine which will become part of BLVFD department. Personal funds are being used to purchase the truck so it would not be brought into the District until they have 6 red carded individuals. They are amending their fire plan from a couple of years ago.

Expenditures by the Board totaling \$95,400 to include bunker gear at \$2700 for CVVFD firefighter; \$3500 for eight Central firefighters to attend Cody Fire School for training; p to \$30,000 for washer/extractor, plumbing, drying cabinet for Central; a max of \$3000 at a 50/50 split (1500 VVFD/1500 ACFD) for VV2 tires; reimbursement for two firefighters \$600 each for a total of \$1200, who completed the EMT class and remained with the department for one year after; CVVFD's command vehicle to replace Unit 10 for a total for a total of \$22,000 of dept funds; \$2500 for Centrals AC21 brake service and repair; \$30,000 total to repair Central T37 with the expectation of a \$5000 deductible; and \$500 to pay Casper Dispatch.

Next meeting May 12, 2019 at 5:00

Meeting adjourned at 7:13 pm

Respectively Submitted,
Michele Turner, ACFD#1 Administrative Assistant