



MEETING AGENDA

April 17, 2024, 3:30 pm

Location: Albany County Fire District 1 Central North

4387 North 3rd St, Laramie, WY 82072

Hybrid/Virtual: Google Meet

Video call link: <https://meet.google.com/orw-snbq-fdu>

Or dial: (US) +1 929-238-0410 PIN: 546 023 823#

1. **CALL TO ORDER**
2. **GO INTO** Executive Session pursuant to W.S. § 16-4-405(a)(ix)
3. **RETURN** to Regular Session at 5:30
4. **APPROVAL** of Agenda
5. Public Comment
6. Present for **APPROVAL**, the Board Meeting Minutes from March 20, 2024

Documents: [ACFD1 Draft March Board Meeting Minutes](#)

7. Reports --- Outside Agencies/Guests
 - a. Laramie Fire Department
 - b. County Emergency Management
 - c. Dispatch, LARC
 - d. County Fire Warden
 - e. ACFD1 Coordinators
 - f. ACFD1 Peer Support Team
 - g. ACFD1 Board
8. Financial Report
 - a. Bills to be paid
 - b. Present for **DISCUSSION** and **APPROVAL**, PA Approvals

Documents:

9. Action Items – to be voted on

- a. Present for **APPROVAL**, Background check completion date - Jun 1, 2024

Documents: [Background Check policy](#)

- b. Present for **APPROVAL**, Financial Management policy

Documents: [ACFD1 Draft Financial Management Policy v3](#)

- c. Present for **APPROVAL**, On Duty Injury and Near Miss Policy

Documents: [ACFD1 On Duty Injury and Exposure Policy](#)

- d. Present for **APPROVAL**, EMS Agreement

Documents: to be attached

10. Board Topics

- a. Present for **DISCUSSION**, Response Area Needs
b. Present for **DISCUSSION**, District Personnel Changes
c. Present for **DISCUSSION**, District Administrative Area Space
d. Present for **DISCUSSION**, Administrative Assistant Job Description
e. Present for **DISCUSSION**,

11. Chiefs Report

12. Department Reports: WYCO, TS, Central, VVFD, CVV, BL,

13. New Business

14. **ADJOURN**; next work session May 1, 2024, next board meeting May 15, 2024