

Albany County Fire District #1 Board Meeting Minutes February 21, 2024

This meeting was held as a hybrid meeting with in-person attendance as well as through Zoom.
(*Formal action taken by the Board is indicated via italics.*)

1. Call to Order: Meeting was called to order at 5:29 pm at Central North, a hybrid meeting of in-person and virtual attendance via Google Meet. Board members present were Luke Hawkins, Matt Burkhart and Brett Wadsworth.
2. Minutes from the January 17, 2024, Board Meeting: *Chairman Hawkins motioned to approve the minutes as presented. The motion was seconded by Treasurer Wadsworth. The vote was unanimous.*
3. Comment from the public: Wyoming Highway Patrol Trooper Weitzel and Trooper Petruso would like to formally recognize VVFD and the hard work they have been doing with scene safety, doing what needs to be done, providing food, etc.
4. Report – Outside Agencies:
 - a. LFD – No report
 - b. EMA – Bearcom radios are ready. Working on a Disaster Strikes training March 23-24.
 - c. LARC – No report
 - d. County Fire Warden – The County was cleaning up old accounts and found some mystery money. Over time a balance accrued in an account that wasn't paid to ACFD1. This was prior to Chad's time and goes way back to accounting errors in the amount of around \$11,000, which has been paid to the District. He is requesting the District pay their half of the EFSA premium and get it handed off early this year. The AOP meeting is next week, and he will be attending with Wildland Coordinator Turner, it's a good way to interact with counterparts at other agencies and maintain relationships.
 - e. Training Coordinator – Upcoming red card class that Wildland Coordinator Turner helped set up March 22-24, 2024. You can take the L180 and S190 online to be ready. The annual training schedule is out, and she is working to solidify dates for those meetings. Will be implementing an attendance policy. LFD is booked the first weekend of each month, send Training Coordinator Parten a request and she can help coordinate.
 - f. District Coordinator – Attended meetings, work session, EMA training at the EOC, and Image Trend training today, as well as an AFG planning. Met with Kim in LARC and we are good on her end. Working on Active Alert accounts; if you need one let District Coordinator Farber know. He has expanded the cost a couple of times. The bathroom projects are ongoing after the pre-construction meeting if the contracts work out. Met with Kristi Andrews and have a draft of the recruitment packet that is complete. Get rid of Who's Responding completely.
 - g. Wildland Coordinator – Would like to clarify that the refresher, RT130, will be on Sunday March 24th as per a text with Jesson and there will be a separate sign-up for it. County Fire Warden Dinges will be doing a paperwork class that same

weekend, from 6pm -9pm on Saturday (3/23). The Refresher is for those that can't make it to their department refresher and we also tying in one paperwork class with it. Wildland Coordinator Turner had lunch with BLM Engine Captain Jesson out of Rawlins, and he will be a great ally for us. The BLM has a lot of resources so, if your department needs gear, please let Wildland Coordinator Turner know. They can also help fill in hand tools, fuzees, etc. Jesson with the BLM is putting this wildland training together for us which is of huge benefit to the District. Will also be attending the AOP meeting with County Fire Warden Dinges and the March 6th PODS meeting with the Forest Service. Fire season is ramping up so doing a wildland red card and refresher class in March, hopefully we will get ahead of it, as April/May might be too late this year.

- h. Peer Support – Has been an active and rough week. Presented to CVVFD and BLVFD and will hopefully get interest from those departments. Been talking to Emily about growing the team. A lot of team members are first responders and are involved in the incidents. Team held an organized debrief on Saturday. Search and Rescues has reached out seeing that there is a need in their organization as well. Looking at bringing in other agencies, needs at the County Sheriff level, UW level. Bridgemon is doing peer support training, but it is for IAFF only.

5. Financial Report:

- a. Bills to be paid – If you are purchasing items with a department card or checkbook, do not make a donation to charity by rounding up. *Chairman Hawkins motioned to approve the financial report as presented. The motion was seconded by Secretary Burkhart. The vote was unanimous.*
 - i. *Treasurer Wadsworth motioned to pay out engine pay to departments for last fire season, the full 70% totaling \$44,377.44 for 2023. The motion was seconded by Chairman Hawkins. Discussion – all firefighter pay has been paid before we pay out engine pay, correct? Yes, all firefighters have been paid. Vote was unanimous.*
 - ii. *Treasurer Wadsworth motioned to put the \$11,000 being returned from the County into the fire pay line to help in the coming years to get to a comfortable state in the fire pay line. The motion was seconded by Chairman Hawkins. The vote was unanimous.*
 - iii. Regarding the sale of the tenders, we have requested a check as payment. How will that money be earmarked in the District? Into the tender repair/replacement line, the Hauled Water program? This was moved to a work session topic.
 - iv. The Audit has wrapped up and we have accounted for one small finding. It has been submitted to the State Department of Audit, and we have our Letter of Compliance. The finding was a reporting error on how Quickbooks reported it out and that has been fixed.
 - v. 2023 fire pay is complete, and we are ready to kick off 2024. Last year 70% was paid when paperwork was good. Similar on engine pay, pay out 70%, with the remaining 30% paid as equal payments over the next two

years. Treasurer Wadsworth moved to pay firefighter pay at 75% initially this year plus travel vouchers, with the rest of the 25% and end of year truck pay at 75% for 2024, pending an urgent need of the District, such as another Mullen Fire. The motion was seconded by Chairman Hawkins. Discussion – What is the rationale for 75%? If we look at the money in fire pay line, there is \$164k after payout tonight. Fire pay this year was around \$250k-275k. We don't have the money to do it all in one fell swoop and pay 100% immediately. Also, a big local fire could impact District. A practical realistic way to dig way out of hole is a rotating line of credit and truck pay has been carrying this. ACFD1 knows that payments are coming in quicker from the County because of County Fire Warden Dinges' efforts. He pays us before he has received money from the State. He is still waiting for money from the State. What about pushing back 30 days to 60 days, so that in 60 days you could get 100% because money from County would be in at that point. The problem is how soon can we get firefighter money to them. Chairman Hawkins would like to see 80% or 90%. ACFD1 is looking at 13 bills that could reduce our revenue stream. The motion stands at 75%. The motion was seconded by Secretary Burkhart. The vote was unanimous. Departments will receive truck pay after all 2024 firefighter pay has been paid.

- vi. Get budget inputs in by April 1st.
- vii. Some vendors will not accept a credit card if a personal name is not connected to it, and we have been having some problems on that end. Treasurer Wadsworth would like ACFD1 to look at moving to Chase credit cards, as they have more experience with corporations and government. He would like this done before end of April. There is an opportunity for meeting/training with Chase. In addition, the First Interstate Bank credit card site is terrible and their responsiveness to issues/problems is not great. Treasurer Wadsworth motioned that Bookkeeper Gillum attend training next week and pending her recommendation we get new credit cards with Chase and that we get this done within the next two months. The motion was seconded by Secretary Burkhart. Discussion - With Chase the credit limits are per department. The cards that are listed can be under the amount, say \$10k. The vote was unanimous.
- viii. Secretary Burkhart asked how the District is spending against ARPA funds, how reimbursements work, how they come in, how tracked, and do they go directly to the county? ACFD1 pays the expense and then bills the County, who then pays us (through Bailey Quick).

b. PA's –

- i. Chairman Hawkins motioned to approve BLVFD's request for a new quick attack handline nozzle in the amount of \$1500, 100% Dept funds. The motion was seconded was seconded by Treasurer Wadsworth. The vote was unanimous with Secretary Burkhart abstaining. PA226

- ii. *Chairman Hawkins motioned to approve CVVFD's request for an emergency generator for the main station in the amount of \$18,000, 100% Dept funds. The motion was seconded by Treasurer Wadsworth. Discussion – This would be backup power for the main station for heating. It's \$17,000 for the unit and \$1,000 for the plumbing. This would run everything, is liquid cooled, D rating for altitude for the station. The vote was unanimous. PA227*
- iii. *Chairman Hawkins motioned to approve CVVFD's request for tires for Unit 12, these tires are 10 years old, in the amount of \$1,600, 100% Dept funds. The motion was seconded by Secretary Burkhart. The vote was unanimous. PA228*
- iv. *Chairman Hawkins motioned to approve CVVFD's request to move forward with the purchase of the Type 3/Type 1 Pumper replacement in the amount of \$565,000 of which \$165,000 are Dept funds and \$400,000 are Unmitigated Impact funds from Rock Creek. The motion was seconded by Secretary Burkhart. Discussion – This would replace a 2WD with a 4WD with more water and more capabilities. The District is currently holding the unmitigated impact funds not knowing what the project is doing. The Laramie Boomerang has reported that the Rock Creek project is moving forward. We are preparing for something that may or may not happen, be we need to be ready to provide services right now, as there are impacts the District has experienced up to this point. ACFD1 has reason to believe the project is moving forward and we need to be ready to mitigate and be responsible. Until we get a cease and desist, or a Supreme Court decision we presume it will eventually move forward. There was an initial spec committee for the initial, mid build inspection, receiving engine. David Wright was heading up that committee and David and Chief Davis will continue to be responsible. The vote was unanimous. Chairman Hawkins motioned to accept the bid as Chief Davis and David Wright will be accountable for specs and communicate with KME and the Board and be responsible or responsive for the lowest bid to the request for bids. The motion was seconded by Treasurer Wadsworth. Discussion – Pending review from Legal of any terms and conditions. The vote was unanimous. PA229*

Addition: The Board incorrectly did not amend the agenda and Secretary Burkhart has an action item to add per District Bylaws, as the Officers need to be voted on every January. *Treasurer Wadsworth moved the current slate of officers, Luke Hawkins as Chairman, Brett Wadsworth as Treasurer and Matt Burkhart of Secretary, for the 2024 term. Chairman Hawkins accepts the nomination. Secretary Burkhart doesn't know that he has a choice. He would accept because there are only three positions. Legal stated that Secretary Burkhart can deny/decline and propose a new set of officers to be selected, you don't have to acquiesce because of number of positions and nominate to reorganize the slate of officers. Secretary Burkhart declines the Secretary position. Secretary Burkhart proposes that Matt Burkhart as Chairman, Brett Wadsworth as*

Treasurer, and Luke Hawkins as Secretary. Legal stated to move to amend the agenda and add 6.i. Election of Officers. Motion was seconded by Treasurer Wadsworth. The vote was unanimous.

6. Action Items:

- a. Ratification of extended incident food guideline – Secretary Burkhart brought in hard copies but was not submitted a week ahead. Question if \$15/firefighter is per day or per meal. County Fire Warden Dinges suggest tracking food costs with GSA rates, as extended attack is covered at those rates. And then the rate would change as the GSA rate changes. *Treasurer Wadsworth motioned to amend the original document that was submitted last month to include wording for meal costs "not to exceed the standard GSA/firefighter. Motion was seconded by Secretary Burkhart. Discussion – EMA is good with that wording. The vote was unanimous.* Corrections will be made, and the document sent out.
- b. Job Descriptions – Drafts were attached and sent out including the one that District Coordinator Farber and Todd Miller worked on; however, HR still needs to review that one.
 - i. Firefighter – *Chairman Hawkins motioned to approve the Firefighter Job Description. The motion was seconded by Treasurer Wadsworth. Discussion – it meets the standard of a local firefighter. Firefighter is different than Local Responder. Kill that motion and go to the Local Responder Job Description.*
 - ii. Local Responder – Has been sent to HR but has not been reviewed/approved yet. *Chairman Hawkins motioned to approve the Local Responder Job Description. The motion was seconded by Secretary Burkhart. Discussion – Simplicity and states what volunteers do. There is flexibility in it and indicates that folks can get or work under additional certifications. Should probably allow HR to comment/input and then District can go back and amend and accept any changes from HR. In passing this we know where we have to clean up existing policy. This covers generally. The others then give the pathway for areas of interest. Whenever you advance a policy, you are in the process of determining and reconciling if it is consistent with former policy. Strong desire to be cognizant of legal fees. Board needs to consistently clean up the past. The vote was unanimous.*
 - iii. Firefighter – To support local firefighters this adds onto as an option. *Chairman Hawkins motioned to approve the Firefighter Job Description. The motion was seconded by Treasurer Wadsworth. Discussion - The Board will not say that it doesn't violate something somewhere, is in alignment with AOP. There are a couple of different languages we could draw from; all describe the same thing differently. Blend of most regulating documents and minimum standards. Need to clarify local response before it becomes a managed response. The AOP clearly states managed response and what training you must have. Federal fires require*

you to be 18, must have/wear the required PPE, and have the basic level of wildland level training to include S130/190 and L180 and pack test. The District does not want to call this one a wildland firefighter because that puts it not being able to respond to all issues and needs to keep in mind the State requirements for Wyoming Retirement. The vote was unanimous.

- iv. Chairman Hawkins motioned to approve the Roadway Emergency Responder. The motion was seconded by Treasurer Wadsworth. Chairman Hawkins and Treasurer Wadsworth approve, Secretary Burkhardt opposes. The vote was unanimous.*
- v. Structure Firefighter - Chairman Hawkins motioned to approve the Structure Firefighter. The motion was seconded by Treasurer Wadsworth. Discussion – The Outside Firefighter is gone, no need for it. Once you are Local Responder then they can expand their interests. Is it good policy to send firefighters into a structure with zero qualifications? They don't meet the industry standards. This is not a job description; it is a guide to possible certifications if District personnel would like to pursue those fields. This does not address the training you should have or what the industry standard is. It is a training and knowledge guide to seek information to pursue those fields, as with the optional wording it means they have no real purpose as a standard for District firefighters. We need to state that it is a "guide." However, the District will need to address other policies and increase them to industry standards if they are not going to be addressed in the "Job Descriptions." There needs to be some recognition that this is a "Job Description/Training and Qualification Guide." Chairman Hawkins motioned to change all of them to Guides and pass all of them as one. The motion seconded by Treasurer Wadsworth. Secretary Burkhardt opposes. Further Discussion – Chief Bowers does not feel the Local Responder should be a "Job Description/Training and Qualification Guide." Amend all motions with the exception of the Local Responder to change from "Job Description" to "Position Training and Qualification Guide" including the Firefighter and Roadway Emergency Responder approved above. The amended motion was seconded by Chairman Hawkins. Discussion – the intent was to give strength and help with liability but there is opposition to any type of credentials. These are now guides and not job descriptions. Job descriptions are required for paid firefighters, EMS and even when applying for AFG grant. There is a standard and we need to be meeting that standard around us, when talking to insurance, when communicating with other agencies, when responding to mutual aid, when firefighters are covering stations and areas. Standards can't arbitrarily be what we think they should be, they are dictated by all of these other things. We are trying to make things better and get things done. Just bless these as "training and qualification guides" for now and move forward. The District will have to address if*

they are going to adhere to industry standard or if we just won't have a standard at all. Treasurer Wadsworth retracts his motion. Chairman Hawkins motioned that all, with the exception of Local Responder and Support Member, be renamed to "Training and Qualification Guide". The motion was seconded by Treasurer Wadsworth. Chairman Hawkins and Treasurer Wadsworth approve, Secretary Burkhart opposes. Motion passes.

- vi. *Chairman Hawkins motioned to approve the Support Member Job Description. The motion was seconded by Treasurer Wadsworth. Discussion – This is separate from Local Responder and is not a firefighter role. This role is not eligible for Wyoming Retirement. This goes a long way to being inclusive of the community. The vote was unanimous.*
- vii. *Chairman Hawkins motioned to approve the Fire Company Training Officer as a Training and Qualification Guide. The motion was seconded by Treasurer Wadsworth. Chairman Hawkins and Treasurer Wadsworth approve, Secretary Burkhart opposes. Motion passes.*
- viii. *Chairman Hawkins motioned to approve the Fire Chief as a Training and Qualification Guide. The motion was seconded by Treasurer Wadsworth. Discussion – The Chief's were asked if this will effectively guide them to Chief of a Department and would be helpful to the person who comes after you. Their response was that handover notes from the old Chief to the new Chief are the best notes. Chairman Hawkins and Treasurer Wadsworth approve, Secretary Burkhart opposes. Motion passes.*
- c. AFG Grant 5% Application – The total grant request for the plynovents is \$341,480, with the 5% match being \$17,074. The PPE included in the grant request is \$85,540.83 and 5% of that is a match of \$4,277. Where is that match coming from? *Chairman Hawkins motioned that the 5% match is matched by the departments that are receiving the PPE and the plynovents. Is there desire on part of depts for that split of equipment. The motion was seconded by Secretary Burkhart. Discussion – Can the auxiliary help with meeting the match? Auxiliary funds can flow into the departments. Will need a breakdown on PPE for each department. Departments are fine with meeting the 5% match. This is all being requested in one ACFD1 AFG grant proposal. The vote was unanimous.*
- d. Wildland Division Proposal – The idea is to create a Wildland Division within ACFD1 to support firefighters, not politics. The Wildland Division would support firefighters within departments that want to go down the wildland road and would include specific wildland meetings and more wildland training to facilitate them moving towards their goals. Wildland Coordinator Turner would like to try this for the 2024 season and see if there is interest, and then revisit in November. Training would include taking them to go over every department/dispatch engine, so they know every truck in every District. This would streamline the wildland end of things on fires so there is a better flow. This would allow anyone interested in wildland to be part of the division, even if wildland is not a priority of their department, and it would allow this group of

interested firefighters to work together seamlessly amongst themselves and within the rest of the District. It could be viewed as a specialized crew such as swift water rescue or hi/lo angle rescue, which would allow IC's the ability to know who to call in a given situation/incident. It allows the IC to contact the specialized group, by calling the Wildland Coordinator, and that group having knowledge of every truck in the district. Chief Isborn thinks the idea is awesome and could help unify the effort where everyone is fighting over nickels and dimes. He thinks this model could be used for an Extrication Division in the future as well. The firefighters who dispatch would continue to be paid and the department engine that was taken out would receive the truck funds. The departments have the engines and Wildland Coordinator Turner has the firefighters that want to go. This allows those firefighters the opportunity to pursue the goals of wildland and would help unify the District and help get Albany County set up and ready to respond. Secretary Burkhart thinks it's a great idea, it's specific, assists with task books and provides a road to complete certifications, and he likes that it is tied to the Strategic Plan. How would this fit with trainings each department is currently doing? Would like to see it tie in with other departments trainings on their trucks, allowing the wildland division group to show up and go through departments trucks with department firefighters, and it would integrate everyone into every department for training aspects. County Fire Warden Dinges is a huge supporter of this proposal. Historically, County responses are confusing and a bit of a rodeo and the all-page makes it worse. Over the years County Fire Warden Dinges has relied on calling different Chiefs and this has proven problematic for him. With this Wildland Division, County Fire Warden Dinges will have a point of contact for his needs, and this will help solve a problem. Wildland Coordinator Turner will have a ready force of operational folks that are qualified and ready to roll. Wildland Coordinator Turner will continue to coordinate the dispatch trucks. *Chairman Hawkins motioned to approve the creation of an ACFD1 Wildland Division. The motion was seconded by Secretary Burkhart. Discussion - Chairman Hawkins has seen this concept work over and over again for specialty teams and divisions within Districts and departments. Maybe could grow into an Extrication Division as well. The Chiefs are responsible for putting their trucks into IROC with Casper Dispatch. Wildland Coordinator Turner will then coordinate with the Engine Bosses getting trucks on the Board, and he will coordinate firefighters to staff those trucks. The vote was unanimous.*

- e. WYCO type 6 – Wildland Coordinator Turner retracts his request for the engine. Chief Bower would like the engine for the Wildhorse area response. Where would it be housed? The firefighter housing the type 4 would move to a seasonal engine and keep the type 6 operational with water in his shop until they can get a station out there. This would be effective for the fire and non-fire season as well. This will allow them to gain capability with brush truck. *Chairman Hawkins motioned to move WYCO 6 to BLVFD. The motion was seconded by Treasurer Wadsworth. Discussion – there are two responding firefighters from Wildhorse*

Ranch with a possible third who just moved into the area. The vote was unanimous. Secretary Burkhart abstained.

- f. Background check costs – Estimated cost is around \$40/applicant with around 100/105 people in the District for an approximate cost of \$4,000. The Murdochs donation can cover the background check costs. *Chairman Hawkins motioned to use up to \$4,500 of the Murdochs donation money to cover background check costs for current members. The motion was seconded by Treasurer Wadsworth. The vote was unanimous.*
- g. Rock Creek Wind Project – The Laramie Boomerang reported that the project is moving forward.
- h. FDID – With Emergency Reporting each department had their own FDID numbers. *Chairman Hawkins motioned to move to one FDID for the District for Image Trend. The motion was seconded by Secretary Burkhart. Discussion – This is the easiest way to interact together for purposes of grants and reporting. But especially relevant in system management, and less burdensome for onboarding of the program. Image Trend allows for a big advancement in query date and analysis may take a little more work depending on the far you go into the program. There are benefits and downfalls of both. WSFM can create an ACFD1 tier (under one FDID) and then onboarding would be done one time. With this data entry would be much faster. If we use separate FDID's for each department, then onboarding would have to be done six times. No more than five years of data will transfer. The vote was unanimous.*
- i. Election of Officers – Attorney Goetz suggested someone propose a slate of candidates and if you cannot agree on a slate, then you must take it Officer by Officer. *Chairman Hawkins motioned for a status quo slate. The motion was seconded by Treasurer Wadsworth. Discussion – no discussion. Chairman Hawkins and Treasurer Wadsworth approve, Secretary Burkhart opposes.* Motion passes. Secretary Burkhart's concern is making sure the Board has not gotten too involved with departments but allows them to serve their communities and not wrangle them into one ACFD1, when it doesn't fit personalities. Need to allow more resources to go back to departments and allow them to operate as autonomously as possible. We need to support departments and their communities. Autonomous may be wrong word, but it is in the By-laws. Secretary Burkhart recognizes that Chairman Hawkins does a lot for the district and has a lot of time invested. But the Board has a 30,000-foot view and doesn't need to get into weeds but needs to have leadership with good boundaries and good guidance. There are challenges outside the district including House bills and OSHA standards. Need to move forward together and work jointly as recruitment is down and costs/ages are up.

7. Board Topics:

- a. Bathroom RFP updates – At the meeting when we accepted the bid, we are in the neighborhood of \$45,000 over budget. We should have \$280,000 in ARPA funds. We went without the leach field option \$330,202.50 and are still just above the \$50,000 over mark. Need to approve the contract and we have a pre-

construction meeting tomorrow. We have \$37,000 in capital improvement, so will need to look at what is left over in Strategic Objective B, and what our plan is for the tenders. We can sign the contracts up to the amounts we have with a hard deadline 2/28/2025. *Chairman Hawkins motioned to ratify the contracts.*

The motion was seconded by Treasurer Wadsworth. Discussion – Thank you District Coordinator Farber, Secretary Burkhardt, Attorney Goetz, Amber and Treasurer Wadsworth. The vote was unanimous.

- b. Agenda format and attachments – We will start using a different agenda format for better transparency with one stop shopping and correct attachments.
- c. Bookkeeper – Teri is kicking us to the curb, but she will be around through April, and we need to find someone to try to fill her shoes, although we can never replace her. Teri has volunteered to help with training for the new person. She has given us rigor and structure and has made sure that everything was accounted for correctly. Thank you, Teri, for that. It was a huge relief for Treasurer Wadsworth, that he just didn't realize until now, so thank you. An advertisement will be posted on website for interested parties to submit a letter of interest. We will use a matrix for interviews and come up with a recommendation, hopefully next month. The committee will include Treasurer Wadsworth, District Coordinator Farber, Michele Turner and Teri, if she is interested. Teri is receptive to the consideration of contracting with her through 2024 fire season to get through the summer and have it all figured out for next year. Teri, Chairman Hawkins as a Board, a District and a person sincerely appreciates what you have done.
- d. Strategic Plan – This was last done in June 2019 and creates a good foundation. We need to use what we have, update it and move forward. Chairman Hawkins would like the Chiefs to do a SWOT analysis in area related to the Strategic Plan. Looking at what things can be ratified in place, what things shouldn't be, what should we adapt, feedback, thoughts, ideas. Include a mission statement and application and also add vision and values. He would like to meet in March and April with departments as work sessions to discuss. Then in May schedule 3-4 work sessions, come to consensus, and hopefully done by June. Start with where we are and look forward.

8. Chiefs Report – The Chief's did not meet.

9. Department Reports:

- a. CVVFD - Apparatus are functional. With regard to Saturday's call the survivors, surgery went well, pain management is going well, the male is healing, and all are doing as well as expected. Many have expressed thank you to everyone that responded, they are very grateful that we go and see things like that. Peer support was very on top of it and good about reaching out.
- b. BLVFD – They have a potential new member. Still trying to resolve the water heater issue to get the extractor installed and they are waiting on electric quote. The foam was delivered today. E2 is scheduled for repair on Friday. The Combi tool has been ordered and should receive it during March-April. VFA BK radios are received, the mobile installed, and the handhelds need programmed. In

process of working on a supply kit list to go out with. Fire extinguishers have been inspected. They have a working hydraulic pump and tools thanks to CVVFD. They have been in contact to get a quote for tender repair on the overhead lights, water level indicator, and external throttle for pump. Need to fix the switch between fuel tanks on plow truck.

- c. WYCO – WYCO 1 PA is finishing up. The revolving District pumper is now with them as WYCO Engine 4, ready and operational. They have a request for the building for plymovents, and additional insulation needed on addition.
- d. TSVFD – Car 54 had a busy month responding to mutual assists with Central and VVFD.
- e. Central – Has had multiple MVA's, medicals, along with new probational and new recruits. AC13 has been returned to state forestry. AC12 is still getting fixed. Fire extinguishers have been tested. There is a dual response with VVFD Monday through Friday. There is apparatus at South for VVFD and apparatus at North for CVVFD response, working to build relationships with both. Request for Central to create a savings account and put PA money into that account so they can track it better on their end making sure they have funds for the PA's. The District has to determine whether or not it can invest funds by creating a savings account as it is taxpayer dollars that are utilized. This is not an easy answer as far as putting money aside for future expenses. At this point no.
- f. VVFD – The tenders have been sold thanks to Chief Green. Haz-mat awareness training has just been completed. LCFD10 has been awesome to work with, including training, and offering their peer support folks in addition to the Districts. Picking up the new tender tomorrow from them. Chief Davis thanks you for help and presence on MVA's, it's good to see departments working together. Thank you, EMA, for food and the light tower. Thank you, peer support folks, for being there with just one call. They appreciate working with central on mutual responses and working little things out. Kudos and thanks from SAR for the help as well. They will need to reopen some previous PA's, 400 and 404.

10. New Business – EMS – Dr. Waters met with Align providers of Wyoming. Chairman Hawkins, Dr. Waters, Janice and David also discussed what is involved in the EMS agreement and oversight. Moving forward they are requesting a job description. We have qualified people in the District that could fill the EMS Coordinator title. Chairman Hawkins would like this completed by March 31st, 2024. And will have a proposal for next meeting as an action item to move forward. As for the EMS Coordinator positions, we either pay for them to do it or we do it internally, in-house paid or volunteer. Job descriptions for EMT's is standard.

11. *Chairman Hawkins motioned to adjourn at 9:50 pm. Motion was seconded by Treasurer Wadsworth. The vote was unanimous. Work Session 3/6/24; Board Meeting 3/20/24*

Respectfully Submitted,
Michele Turner, ACFD#1 Administrative Assistant