

Amended Albany County Fire District #1 Board Meeting Minutes September 18, 2019

Meeting called to order at 5:13 pm. Board members present were Art Sigel, Jon Essley and Joe Witt.

Comment from the public – BLVFD members would like to get a budget for their department and see the budgets for the other departments, so they know how to plan for the cut backs. Secretary Essley commented that part of our budget process is projected revenue, if we fall short of that projected revenue our projected budget will be off as well. BLVFD members asked what the mil levy is. ACFD#1 received 3 mills for approximately \$550,000/year, with half in November and half in May. Currently 20% of our budget is the contract with the City of Laramie for \$121,000. The rest covers all of the departments at this time. BLVFD members asked about the Central Project. Chairman Sigel responded that Central Station is funded by a State Land & Investments Board Grant at 75/25, \$600,000 from the State and \$200,000 from the District. The District has to match the grant at the 25% and those funds were set aside in January 2019. Currently the District does not have budgets by departments, they never have. The Board is accumulating data by department to see how it might look if we budgeted by department, but currently there is only one year of data. Currently there is a pattern to the expenses (propane, insurance, line items) and we can budget to cover that history. There are also capital expenditures such as investment in new equipment and buildings and those funds largely come from the 10% the district withholds of federal fire truck funds when trucks are dispatched on federal fires. Data from 2018 will be sent out to all of the departments.

Secretary Essley moved to approve the minutes. Motion was seconded by Treasurer Witt and approved unanimously.

Financial Report – Secretary Essley moved to approve the financial report. Motion was seconded Chairman Sigel and approved unanimously.

LARC – The dispatching plan has been implemented. There has been some confusion with fire departments offering up EMS services where they are not listed. Secretary Essley will discuss this with Steve. Tom requested that dispatch have reporting party call the Chief so they can get further information when dispatched to an incident. Steve sent a link to the recorded session on new software and Chairman Sigel will forward.

Central Station Status – One bid was received. Expect to get into the site work next month and it can be done throughout the winter.

Policies – Draft policy for speed limits and for accidents. Please combine into one and call it Vehicle Operations. As for speed limits we will go with local practice. Inside the city limits, drive the speed limit. Outside the city limits, drive the speed limit with options to exceed by 10 mph as emergency needs dictate. Vehicle accident policy looks great and in line with local practice.

LLVFD Buildings Status – Chairman Sigel moved that the Board authorize a letter to the County Commissioners releasing all claims on the buildings known a Little Laramie Valley Volunteer Fire Department. Motion was seconded by Treasurer Witt and approved unanimously. The letter will be drafted by the District's attorney. The District is releasing those buildings. If anyone from the District goes there now, you will be trespassing.

Radio Purchase Status – TSVFD offered to purchase the two radios that VVFD passed on. The first reimbursement has been submitted.

Paddocks 2 – Planning and Zoning public meeting is October 9, at 7pm in the County Commissioners room. The fire suppression plan will be considered at this meeting. Chairman Sigel will be in attendance and encourages others to attend. Arguing for gating for emergency vehicles on the north side of the subdivision.

BLVFD Wildhorse Proposal – BLVFD would like to put BL12 at Charlie McGee's place, as well as a rescue unit that is being donated. Chairman Sigel moved to approve the stationing of two vehicle at Wildhorse. Motion was seconded by Treasurer Witt and approved unanimously. BLVFD is bringing the Wildhorse area into BLVFD as a sub-department as their end state. Secretary Essley moved to incorporate Wildhorse as a subdivision of BLVFD's department, the response maps will not change with this incorporation. Motion was seconded by Treasurer Witt and approved unanimously.

Chief's Report – November 9th SLICER class at BLVFD at 9am. The district has single point of contact for Casper Dispatch. What happens when there is an incident inside the county, but outside the district and the calls are not handled through Casper dispatch? Tom should be notified by County Fire Warden, the same as Casper Dispatch would as this affects the whole district and only three trucks being out at one time. Tom is our point of control on overall resources. There may also be conditions/situations where the District would consider dispatching a tender, although the Board still has reservations regarding this because the amount of water we can haul on a weekday versus a weekend varies depending on volunteer availability. The Chief's group will work on this.

Central – Dryer cabinet is up and functional, as well as the extractor. Contact someone at Central and they will take care of it for you. Chairman Sigel moved to spend up to \$1500 for Wheatland Fire School for six people. Motion was seconded by Secretary Essley and approved unanimously. PA 209

Secretary Essley moved to approve Central's purchase up to \$1200 for lettering on AC6 using 100% Central funds. Motion was seconded by Treasurer Witt and approved unanimously. PA 210

BLVFD – Shawn has been researching ways to purchase a fill station for SCBA's at a less expensive cost. There are portable units that can be moved on a trailer for around \$12,000. As for Laramie Fire Department Chairman Sigel spoke with Chief Johnson and there is no reason District firefighters cannot use the facilities, just contact the shift leader. Their policy is the shift leader has to bring you into the facility.

VVFD – Cancel PA207 training request. Secretary Essley moved to approve \$1000 for Wheatland training. Motion was seconded by Chairman Sigel and approved unanimously. PA 211

Secretary Essley moved to approve \$871 to repair VV2 at a 50/50 split (\$435.50 ACFD/\$435.50 VVFD). Motion was seconded by Treasurer Witt and approved unanimously. PA 212

CVVFD – The District will pay the bill from the Centennial Water Board, as the insurance denied the claim. Treasurer Witt will handle that discussion with that Board.

Expenditures by the Board totaling \$4571.00 to include \$1500 for Wheatland Fire School for six people from Central; \$1200 for lettering on AC6 using 100% Central funds; \$1000 for Wheatland training for VVFD; and \$871 to repair VV2 at a 50/50 split (\$435.50 ACFD/\$435.50 VVFD).

Next Meeting – October 16, 2019

Respectively Submitted,

Michele Turner, ACFD#1 Administrative Assistant