DRAFT Regular Board Meeting Agenda

Executive Session 18 November 2026, 1530 hrs*

**Subject to change or cancelation*

Public Meeting 18 November 2026, 1730 hrs

Location: ACFD1 North Station, 4387 N 3rd st., Laramie, WY

Hybrid/Virtual: ZOOM

https://us06web.zoom.us/j/87278040655?pwd=Dq1DWVuUr2oGrYie2O9uflAhMZdy6O.1

1. **Call to Order**
2. **Executive Session** 1530 hrs, for purposes of legal advice W.S. 16-3-405
    a. *May be canceled or delayed based on need*
3. **Recess** until 1730 hrs.
4. **Resume** Public Meeting
5. **Approval** of Agenda
6. **Public Comment –** Limited to 3 minutes per person, 60 minutes maximum time. Recess 10 min if required.
7. **Present for Approval,** the board minutes from
    a. October 2026 Regular Board Meeting
8. **Reports –** Outside Agencies/Guests
    a. Acknowledge Reports received via Email.
    b. Laramie Fire Department
    c. County Emergency Management
    d. Dispatch, LARC
    e. Albany County Fire Warden
    f. ACFD1 Reports *(Note updated agenda location for ACFD1 Dept reports)*
        i. ACFD1 Operations Chief Report
            1. Work session recap (Water Haul Program)
        ii. Chiefs' Report
        iii. Department Reports
            1. TSVFD, CVVFD, BLVFD, Central VFD, VVFD, WYCO
        iv. ACFD1 Wildland Coordinator
        v. EMS Coordinator / Lead
9. **Financial Report**

DRAFT

a. Present for **Discussion and Approval**
    i. Financial Report and Bills to be paid
    ii. Department financial reports
        1. TSFD, CVVFD, BLVFD, Central VFD, VVFD, WYCO
    iii. Department Disbursements
b. Impact Fund Summary and Update
    i. Balances
    ii. Encumbrances
c. PA approval & discussion (Impact fund PAs will be covered as action items) Presented by Operations Chief
    i. Dept:Item:Cost
        1. Discussion
        2. Public Comment
        3. Board Motion, Discussion and Vote

10. **Action Items** – to be voted on
a. Fire Recovery
    i. Discussion – Ops Chief as single point of contact and disposition of funds received
    ii. Public Comment
    iii. Board Motion, Discussion and Vote
b. Disposal of VVFD E2 (Structure Engine)
    i. Discussion – Manner of disposal or transfer of VVFD E2
    ii. Public Comment
    iii. Board Motion, Discussion and Vote
c. Disposal of WYCO Command Vehicle
    i. Discussion – Manner of disposal or transfer of WYCO command vehicle now that new one has arrived
    ii. Public Comment
    iii. Board Motion, Discussion and Vote
d. Public Records / FOIA Policy
    i. Discussion – Policy regarding how the District handles public records/FOIA request and what can/will be charged to the requesting party (continued from October)
    ii. Public Comment
    iii. Board Motion, Discussion and Vote
e. Creation of Department Reserve Accounts, Balances of Department Checking Accounts, Bonding of Treasurers and Payment of Department PAs
    i. Discussion – Creation of Department reserve accounts, maintain Department checking accounts at no more than 150% of monthly

DRAFT

distribution (remainder of existing funds in reserve accounts), PAs to be paid by the District from reserve accounts and require bonding of all treasurers

ii. **Public Comment**

iii. Board Motion, Discussion and Vote

f. Impact Fund RFP Type 6 Acceptance

i. Discussion

1. Consider acceptance of outstanding Type 6 RFP for Impact Funds equipment and apparatus.

ii. Public Comment

iii. Board Motion, Discussion and Vote (individual motions for RFPs as needed)

g. Impact Fund Expenditures: Extra-duty pay Ops-Chief

i. Discussion – RFP time

ii. Public Comment

iii. Board Motion, Discussion and Vote

11. **Board Topics for Discussion**
    a. Tender update
    b. Dispatch account audit
    c. EMS
    d. Hauled Water Program update
12. **New Business**
    a. Work session topic: TBD
13. **Adjourn:**

****** next work session 2 December 2026 (if needed)**;** next Board Meeting 16 December 2026

DRAFT