

Pre-Approval Expenditure Request Form

VFD Name: _____

Project/Item Requesting: _____

Submission Date: _____

Contact Person: _____

Project Description/Details: e.i. What needs does this purchase fill? Why should the Board approve this purchase? Who/what are the benefits of this purchase?

Payment Breakdown: Total Cost: _____ **Who is spending monies:**

**Is there a need for a bridge loan*
from ACFD1?**

Amount: _____

ACFD1: _____

VFD: _____

Grant: _____

*The verbiage "bridge loan" is used as a common practice within the District and is not meant to imply or denote any other legal meaning.

When do you plan to spend the money? Put amounts next to the months expected monies to go out.	JAN	_____	MAY	_____	SEP	_____
	FEB	_____	JUN	_____	OCT	_____
	MAR	_____	JUL	_____	NOV	_____
	APR	_____	AUG	_____	DEC	_____