

Albany County Fire District #1 Board Meeting July 18, 2018

Meeting called to order at 5:03 pm. Board members present were Jon Essley and Joe Witt.

Corrections to the June 2018 minutes regarding Engines Bosses. Clarify that the Chief's verbal proposal need to be clear, i.e. where it starts and where it stops. The general discussion needs start and stop points. Also need to clarify the Board's direction to the Chiefs to come back to the Board with a written proposal. Secretary Essley moved to approve the minutes with the amended statements listed above. Motion was seconded by Treasurer Witt and approved unanimously.

Secretary Essley moved to approve the financial statement as reported. Motion was seconded by Treasurer Witt and approved unanimously.

Budget – The 2019 budget was amended to include an increase of \$50,000 for CVVFD and BLVFD and \$10,000 for the Board to have available to examine properties for the new Central station. The Laramie Boomerang was requested to publish the budget three times before July 18, 2018, but only ran the budget one time on July 17, 2018. Email documentation has been sent to Teri Jo. Treasurer Witt moved to approve the budget as published on July 17, 2018. Motion was seconded by Secretary Essley and approved unanimously.

LFD – City Council passed the City of Laramie Agreement with ACFD#1 and it is in effect for another year.

Emergency Repair Expenditures:

Central Fuel Tank – estimated at \$2300

Centennial Engine 14 – fuel leak

Central AC 12 Tires/AC 12 -Fender Repair/tires under \$500, no official estimate yet for fender, Dylan spoke with Chairman Sigel, tires were showing wear, agreed to replace all six tires at around \$1900

Centennial Engine 1 – repair to fuel line for water pump

BLVFD – numerous repairs, and trunnions

At this time we can only do formal approval for the following, other will have to wait until we have amounts:

Treasurer Witt moved to approve the repair of a fuel tank for Central at \$2300. Motion was seconded by Secretary Essley and approved unanimously. Secretary Essley moved to approve up to \$1900 for tires for Central. Motion was seconded by Treasurer Witt and approved unanimously.

VVFD change approval – Board approved \$7000 for shipping and repairs. Shipping came in \$3200, rest used for repairs on the new truck. The Board will delay approval on the scope change until they have numbers for that.

VV request for advance on new type 6 – Treasurer Witt moved to accept VVFD proposal that they will complete the purchase of the truck and that ACFD#1 will reimburse VVFD the appropriate amount once the reimbursement has been received by ACFD#1. Motion was seconded by Secretary Essley and approved unanimously.

Vehicle Sales SOP – Department Chief's will determine the minimum value and then the Chief's group would meet and set the minimum price for the vehicle. Question on last sentence; funds will be transferred to the selling department based on policy and board approval. Teri Jo clarified that it has to be approved in the minutes that the Board received the money because they are responsible for all district funds. Secretary Essley moved to approve the Vehicle Sales SOP as drafted. Motion was seconded by Treasurer Witt and approved unanimously.

Policy Review – Chairman Sigel and Michele met to go over the Policy Manual. Some policies need to be revised and others could possibly be removed. Secretary Essley requested that everyone review the policy manual online and bring comments and suggestions to the August meeting.

Chief's Report – Engine Boss incentive program –don't want to alienate existing engine bosses. As an engine boss if you bring someone up and sign up to 1/3 of their book and they become engine boss that is an incentive to them. The incentive would not be given until after the engine boss has been dispatched out at least 14 days. Where do you draw the line? Very strong feelings regarding the Engine Boss incentive program. Other ideas included using the funds to put together our own Engine Boss training program and bring in certified trainers from the outside. They have also emailed Steve Morgan about the all page.

BLVFD – Spending a lot of money on vehicle repairs and trying to get emails sent. BLVFD has some shirts available for sale from the Badger Creek fire. Treasurer Witt moved to approve up to \$15,000 at a 50/50 split for the three tanks at Station 4 to be put into the ground, plumbed together and a pump installed. Motion was seconded by Secretary Essley and approved unanimously. Project Code PA147

They had two other fire blow ups outside of Badger Creek. Lake Creek was a volunteer, mutual aid response, as well as Spruce. On Badger Creek, Chad suggested some engines standby the Friday the fire became very active again. There was about 10 people and around 110 hours total. They are requesting the district pay those volunteers \$20/hour for those hours. The Board requested the paperwork to look at.

VVFD – Secretary Essley moved to approve VV1 repair for \$1600. Motion was seconded by Treasurer Witt and approved unanimously. Project Code PA148

TSVFD – Has two new members.

CVVFD – Progress is being made on the new station, it's being worked on. Engine 3 is back from Cody and came in well under the estimate.

Central – First fundraiser was on the 4th. The tires for Brush 11 are pretty dated and they would like to replace them. Check WSF first. Secretary Essley will take the tire list and revamp. He requested everyone re-inspect their tires and he will update and modify the list as needed. There is an EMT class through LFD and there was a question regarding EMT class reimbursement.

New Business- Maintenance guys can basically work full-time right now, take advantage of this. Michele requested that if you go on a fire, even if you think it's not going to be paid, fill out your CTR and Equipment Shift Ticket, just in case it becomes a paid fire. This makes tracking down the paperwork much easier. Also, if you update a qualification on your red card, let her know.

Secretary Essley moved to approve the transfer of \$2400 to the Centennial Auxiliary for the sale of the ambulance. Motion was seconded by Treasurer Witt and approved unanimously.

Expenditures by the Board totaling \$20,800 to include \$2300 for Central's fuel tank; up to \$1900 for tires for Central; a total of up to \$15,000 for BLVFD Station 4 tanks, plumbing and pump to be split 50/50 (ACFD1 \$7500/BLVD \$7500); and \$1600 for VV1. As well as the transfer of \$2400 to CVVFD Auxiliary.

Next Meeting – August 15, 2018 at 5:00pm
Meeting Adjourned at 6:35pm