

Albany County Fire District #1 Board Meeting August 17, 2016

Meeting was called to order at 5:06 pm

Board members present were Art Sigel, Joe Witt and Jon Essley

Minutes of the previous meeting were read and discussed. If you are assigned a project code you still need to send preapproval forms to Teri so she knows what you are buying. Chairman Sigel moved to approve the minutes. Motion was seconded by Treasurer Witt and approved unanimously.

The financial report was discussed. If you change your address you need to let Teri and Michele know for paperwork/pay purposes so that your fire pay check can be mailed to you if you are not at the meeting to receive it. Some fire pay is only being paid at 90%, with the remaining 10% to follow after questions have been answered and the fire warden has also had a chance to review it. Currently only Michele has looked it and if there were questions or missing paperwork you were only paid 90%. CTR's should be submitted with your paperwork. CTR's help us double check and piece the puzzle together when there are questions or when things aren't matching up. This is done for your benefit, to make sure that you are getting paid the correct amount, as mistakes can be made on fire paperwork. Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously.

EMA – Please advise if the Board would like to continue to pursue the cistern locations within the county. The Board would like to be kept advised of these locations as we have not passed an alternative to cisterns yet. Aimee has a list but cannot determine if they are operational/functional or not. We will keep on the maps at this time and distribute to the five volunteer fire departments. At some point ACFD#1 needs to check and determine if they are operable. Reminder: All training through the State, Homeland Security and EMI are free.

LFD – City Council passed the Operational Agreement between ACFD#1 and the City of Laramie last Tuesday night, with one change to #5 in agreement, the water section. Chairman Sigel moved to approve the latest version of the Operational Agreement between the City of Laramie and Albany County Fire District #1. Motion was seconded by Treasurer Witt and approved unanimously.

Use on an incident is implied but make sure you keep records of volume numbers. If you are training please call and let the City (dispatch) know you are using a hydrant for training. There needs to be open lines of communication with dispatch/City regarding our use of the hydrants and how much water we are taking. All ACFD#1 personnel who will be using the hydrants must be trained, even if you have had the training before. Trainings are scheduled for August 20th and 27th. Training will be documented. Thank you Chief Johnson for your hard work on this, you have created a valuable new asset of the District and thank you City Council.

Chief Lange will get the dispatch paging issue form to Chief Johnson for his review. Dispatch issues – 721-5376 – Steve Morgan

Tire update – It may take WSF take a while to round up enough tires and rims. After this, all of split rims will be replaced.

Z endorsement – Changes were made to the policy statement last month. Board has looked at and is comfortable with policies as restated. However, there were questions about hydraulic brakes versus air brakes, and there might also be a need to have the tanker endorsement. It appears that full air brakes are not allowed on the Z endorsement. You must have a Class B with an air brake endorsement to drive the CAT tenders. With a Class B you don't have to have the physical, it's an exemption. Also, other states and some insurance don't recognize the Z endorsement. At this point, we need to confirm our policy statement.

Chief's progress on department affidavit's for Z Endorsement – Anyone with a Class A or Class B can write the affidavit and the Chief's can create a test to determine whether or not an individual should get the affidavit. There must be training for the vehicle which is the same for every department, with coaching, testing and verification in place so that we are not lowering our safety standards. If the State will continue to issue Class B permits that covers all of the above, but that is not how the law is written.

Department Reports

Central – AC20 is out at the County Sheriff's building. Dylan has acquired a light bar to put on so it is illuminated a little better at night. Not much to report at this time.

CVVFD –Cyrus called for tender for dust abatement. A tender is in ROSS but not on the board. Centennial did not send a tender. Engine 2 is currently on the board.

BLVFD – Have an Engine at Twin Lakes south of Cody. They were called for tender as well. They have an old rescue unit that they would like to sell if no one has a need for it. They are getting bids for a leaking roof at the main station. Looking at about \$9000 and are in the process of getting local bids. Chairman Sigel moved to approve the sale of the 1990 Ford F350 2WD Rescue Unit (R193). Motion was seconded by Treasurer Witt and approved unanimously.

Chiefs Group – Tenders being dispatched to all fires in the county, they are still having some issues, but they are working on it. Chief Lange is working on a form to address that. They discussed the ISO requirements. Also the needs and lack of grants this year, as Little Laramie and VV1 would like to be updated. They would like to see a springtime fire school again as well as work on a training program throughout the district to bring more people up to engine boss standards.

LLVFD – Had elections to fill vacant positions: Training – Larry Drinnen; EMS Coordinator – Brian Gerhart; Company Officer – Justin Burch and the Treasurer vacancy has been turned over to the Board and Teri handling it. Chief Kern questioned how it works if Teri were to handle the

Treasurer duties. If temporary there may not be a charge, however, if on a continuing basis there would be a monthly charge. LLVFD has a limited number of people coming in for calls and training.

TSVFD – Their Open House is Sept 4th and will be a musical potluck. Their well is fully completed and hooked up to the building and they now have a switch to fill up the cisterns.

VVFD – They have contacted Vasquez and he will be coming up to drywall. VV2 – has a charging problem, will take to Kett's to determine the issue. Chairman Sigel moved to approve \$1600 to purchase a 300 gpm pump from Murdoch's. Motion was seconded by Treasurer Witt and approved unanimously. Project code – PA73

Drop tanks – Different sizes of pumpkins - 500-3000 gallon, 1500 and 1800 gallon. They placed an order 3 weeks ago for a 1500 gallon tank (under \$500) to see how they like, if it's going to work. It's about a 60 pound tank. Sixty percent of their members live in Laramie or Cheyenne and Brett would like to offer an incentive to respond to calls. Can we extend \$20 to them to help pay for gas when they respond to a call? Fuel incentives are given in Cheyenne. The Board does not want to disincentive them as we want to keep membership around. It would have to apply to all departments not just VVFD. The departments need to do an audit of responses to calls and estimate a cost associated with that and get that information to the Board for their review.

Training Committee – Hydrant training will be on the 20th at 10am, 27th at 10am. Everyone must get re-trained. Jeremy will keep a log of the training. Also, we need to do another fire school. The Training committee will meet the first Wednesday of every month at about 6pm. All the trainings are open to everyone.

Maintenance – Rating scheme for vehicles – information sheet – information on primary vehicles – This helps us to determine highest need when figuring out how to allocate funds. Email Jon, comments and questions. No snowmobiles, trailers, atv's.

New business:

Scott – There is no wording yet for floor costs when tapping into suppression account. Fire reporting for Centennial has been done in Firehouse and is currently being reported in Emergency Reporting. Does the Board want a copy of the fire reports that go in? Yes they do. Many departments could be doing primary reports, plus mutual aid reports, which could be skewing fire numbers in the state. They are bringing a new state system that is cloud based. Also for the \$200 wildland boot reimbursement for PPE – is there a time frame so someone isn't buying new boots every couple of month? The Board might want to put it in writing. It could be the Chief's call to replace boots that need to be replaced.

Expenditures approved by the board totaling \$1600 for VVFD's purchase of 300 gpm pump.

The next meeting is September 21st. The Board will reconvene after Executive Session.

Board adjourned into executive session at 7:16 pm to address personnel matters.

Board meeting reconvened at 9:30 pm.

Meeting adjourned at 9:31 pm.