

Albany County Fire District Board Meeting December 21, 2016

Meeting was called to order at 5:07 pm. Board members present were Art Sigel, Jon Essley, and Joe Witt.

Minutes of the previous meeting were read and discussed. One correction was noted. Secretary Essley moved to approve the minutes as amended. Motion was seconded by Treasurer Witt and approved unanimously.

The financial report was discussed. Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously.

Hauled Water Program – The program was presented last month by Megan and is intended to reach ISO requirements for insurance savings. There is a program agreement with the developers and an internal procedure addressing record keeping for audit purposes. The fee schedule can be adjusted annually. As for larger subdivisions there are other options available to them for their fire protection plan, not just the hauled water program. We would still look at water resources on the property, dry hydrants, land for a station, etc. Chairman Sigel moved to approve the hauled water program agreement and fee schedule as presented tonight, which include the fee schedule set at \$1000 for the first lot and \$1200 for each additional lot, and further the Board moves approval of the hauled water program internal procedures, approval of the agreement is noted with one edit to the hauled water program agreement, in the which the Board agreed to in an Executive Session, to adjust the verbiage of #5 to be reworked as to be consistent with the County verbiage. Motion was seconded by Secretary Essley and approved unanimously.

Simultaneous paging - To Eric's knowledge this has not happened yet and as of today there is still a delay. The dispatchers are unaware that they are supposed to page simultaneously, communication has been dropped. Cy suggested doing one all page, and then the departments can decide. Cy can make the all call page for the county happen.

Central – The Board assumed is would largely be staffed by people in the district and that Central would be a second position for them. However, Central is not as far along as the Board thought it should be. Some departments are reluctant to provide members. The Board does not want to take firefighters from other departments that would then short change that department, but they are not preventing anyone from having dual membership. CVVFD in particular stated that no one responds to Centennial anymore, only to Central. Chairman Sigel moved that the Board of Directors of ACFD#1 encourages the Central Area Manager to recruit and train new volunteer firefighters; that is firefighters not associated with other Departments in the District, as a means to build its roster. Motion was seconded by Secretary Essley and approved unanimously.

Past year – Board wants to thank everyone and recognize that we have accomplished a lot – tires, radios, strategic plan, ISO, Laramie's hydrants, Central area, new engine and new building.

Maintenance – The State has tires for the 2 ½ ton trucks. A representative from Warren's Repair and Towing attended the meeting. The Board has requested Warren's Repair and Towing bring a written proposal to the next meeting to be presented to the Board.

Training – Looking at Haz-mat Awareness training here in Laramie. Airline still wants to do training with Albany County, practice along the I-80 corridor. Chairman Sigel moved to approve a total of \$6529.42 for all training requests submitted. Motion was seconded by Treasurer Witt and approved unanimously.

Central – Lettering of new engine will be completed soon. Dylan has a roster of active people and is working on SOP's. Just needs to get people trained on the equipment. Chairman Sigel moved to approve up to \$500 to pay for ½ of the automatic door opener for the Central Station, JD Hamaker will cover the other ½ for a 50/50 split. Motion was seconded by Secretary Essley and approved unanimously. Project Code – PA87

Secretary Essley moved to reimburse up to \$600 for furniture for the Central Station, to include \$400 to Dylan Whitmer for tables and \$155 to Chairman Sigel for chairs. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA88

CVVFD – Project Code PA85 was approved at \$600; this estimate was low with a total cost now at \$742.24. Chairman Sigel moved to approve an extra \$142.24. Motion was seconded by Treasurer Witt and approved unanimously.

BLVFD – For their “future plans” they are looking at water hydrants and the future possibility of putting in a hydrant of the water line that runs from the water plant on Hwy 230 into town.

LLVFD – They need the rims and tires back that they gave away because of a bent rim. Joe will attend their next election on February 2nd from 6:00-6:30.

TSVFD – They are out of service for season. Amanda and Jeremy will come down if needed.

VVFD – Has the Board considered the two recent policy proposals? Regarding paying firefighter mileage - Chairman Sigel asked why firefighters aren't taking the tax deduction for mileage. Answer was that most do not qualify for itemized deductions. We will address this again in January. Regarding divestment – We will address again in January. VVFD would like to apply for a SLIB Mineral Royalties Grant; they have auxiliary funds to apply to a new type 6 engine. It fits within their long term plan they submitted. Concurrence from ACFD#1 Board for VVFD to put in for the Mineral Royalties Grant during the upcoming application period.

Need to email the minutes again, along with the budgetary items. Michele and Teri Jo will start sending again.

Meeting adjourned at 6:30 pm

Respectfully Submitted,
Michele Turner, ACFD#1 Administrative Assistant