

Albany County Fire District #1 Board Meeting May 16, 2018

Meeting called to order at 5:15 pm. Board members present were Art Sigel, Jon Essley and Joe Witt.

No comments from the public.

There is one change to the April 25, 2018 minutes, section on call dispatch. Chairman Sigel would like the sentence "In the past it has been up to chiefs to make sure local is covered and to determine what they can spare" struck, as this is incorrect. Chairman Sigel moved to approve the minutes with the above change. Motion was seconded by Secretary Essley and approved unanimously.

Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously. The budget will need to be amended next month. Seasonal firefighters need I-9's and W-4's.

EMA – Please continue to check the radios listed on the pseudo bill for WyoLink. Aimee is working on a training for unified command. Board feels it is important to get our leadership personnel into these trainings to continue to grow the District. Currently sending training information to Chief's and Training Officers, please let Aimee know of changes in your departments. If we have a multi-agency event please request that dispatch notify EMA. EMA is co-sponsoring and event with UW Extension on May 23rd from 10-4 at the Hansen Arena for landowners and coordination for evacuation of animals.

County Fire Warden- Chad and Jon met with Larimer County regarding our agreement with them which covers private land/structures. Scott was working on an agreement regarding the federal lands there and Chad feel that the AOP cover that. First stop for all federal fire pay is Michele, then Chad will get it before it goes to Cheyenne. Michele will scan and send to Teri.

EIN – ACFD#1's EIN number is the number that should be used for any/all departments in the district when applying for grants.

Distribution of Reports – Secretary Essley will write a policy for department requests which need to be submitted the week before the Board meeting.

Budget Inputs – Amount for training at \$17,000; tire and radio program will be done again; departments look at PPE and try to budget appropriately. Reimbursements for per diem, is someone reviewing to make sure meals being paid on department credit cards are being reimbursed? Budget meeting to amend current budget and propose new budget will be Tuesday, June 12th at 5:00 pm at Central.

Radio Program – Zach Alexander will replace Chad as the point of contact on the radios.

Chief's Report – Problems with engine boss qualifications for helicopter training from the task book. What about a desktop exercise to cover this requirement? Engine boss trainees need to see the training officer when they are on a fire and they will assist in getting them lined up for the training.

BLVFD – Secretary Essley moved to approve \$1000 for BLVFD hose reel. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA 142
They had a couple of tanks donated and once all are installed they will have 30,000 gallons at WyColo.

VVFD – LLVFD's 2.5 ton needs to be fixed, Wyoming State Forestry is coming to fix it.

TSVFD – Fully operational at this time.

CVVFD – Secretary Essley moved to approve \$1200 for training in Salida for CO Fire Academy. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA 143
Chairman Sigel moved approval of the lease for the new CVVFD station location. Motion was seconded by Treasurer Witt and approved unanimously.
Chairman Sigel moved to approve \$12,000 of CVVFD funds to upgrade Engine 6 to a 90-point engine. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA 144

Central – Chairman Sigel moved to adjust PA 143 from \$1200 to \$3000 for fire training to send 3 more firefighters to CO Fire Academy. Motion was seconded by Treasurer Witt and approved unanimously.

New Business – Emergency Reporting – Individual departments are overseeing their own accounts and then annually, or every six months, will need to provide the Board with a copy. Reporting data very important going forward when applying for grants.

Expenditures totaling \$26,000 to include \$1000 for BLVFD hose reel; \$3000 to send firefighters to CO Fire Academy for training; \$12,000 of CVVFD funds to upgrade Engine 6.

Next meetings:

June 12th special budget meeting

June 20th regular board meeting

Meeting adjourned 6:45pm

Respectfully Submitted,

Michele Turner, ACFD#1 Administrative Assistant