

## Amended Albany County Fire District #1 Board Meeting October 18, 2017

Meeting called to order at 5:19 pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

Minutes of the previous meeting were read. Secretary Essley moved to approve the minutes. Motion was seconded by Treasurer Witt and approved unanimously.

The financial report was discussed. Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously. Teri transferred \$100,000 from savings to cover fire pay. Currently have \$23,000 in checking and \$150,000 in savings. We are waiting on several federal fire monies to come in so we need hold spending rather tightly until then. Engine payments for fires will be held until we get some payment from federal fires. We have a longstanding history of paying firefighters before receiving payments from the federal government. However, in the future ACFD might have to change the percentage that is paid out initially to firefighters. More effort will be put into cash forecasting for good management. There may also be a change in legislation that fire pay will be run through the State and not locally. As for the tender project, Brett understood that ACFD would pay for the tenders as they are done, but that VVFD would be paid for transit and shuffle when the project is finished.

Simultaneous Paging – Chiefs are working on simultaneous page for all structures only and all other pages will go back to the individual fire departments. Steve had drafted his directions but they haven't heard back from him.

Larimer County Forest Circle - Assistant Chiefs can sign the paperwork. Once signed it will be sent off.

Five year plans – Between now and the December meeting either a re-write, touch-up or put together a five-year plan from your department. The Board needs it for planning the financials of the District. Want to see what the departments need and where they are going. We receive tax money with intention that we are going to carry out our mission but it's the five-year plans that show those intentions. Please address each heading in the document. Question about #2 – CVVFD fundraises until they get the money, because they are under the impression that financing is not available. From the Board - Financing is what you think is reasonable; it is not set in stone. Not set in stone.

LL Open House – Three potential volunteers. Reopening that station is going to happen if the community steps up and takes the initiative to from that department, however the community has to take the initiative. If they do, we will get the station up and running again as wildland only to start.

Tender Repair – VVFD tender is back and ready to go. The second one is up there, done in next week to week and a half.

WyColo Station Addition – Concrete is done, finished this morning. Building shipped today. The doors can't be sized until they get the steel up. Natural gas will be 50% savings over propane with a \$560.00 cost to bring it in if they dig the line. It is also more reliable, propane is hard to get up there once in a while. Also putting in a 15,000-gallon tank in the ground on the land they got leased on Friday.

Chiefs - Oct 27-29 S130/190 in Riverton; L280 - Rescheduled training from Wheatland. SAFER grant is still out there to help cover costs. Riverton Fire School is in January. Draft policy sent to Board – Vehicles come back from federal fire they get services picked up by department; every fire they go out on, the district covers a percentage of the cost of maintenance. Who keeps track of the vehicle repairs? The maintenance committee? With the policy, everyone would know what to expect going in. The problem is trying to assign a maintenance problem to that specific window of time while on a federal file; it can't be perfectly allocated and repairs would have to be sorted out on a case by case basis. Asking that the Board looks at the written policy, consider it and see if some version would work so the departments have an idea they can plan around and know what to expect. The board needs to maintain as much flexibility as it can so it can be prepared for whatever happens. The District will hold 10% of equipment fire money to be used as the district chooses. History has been board is paying for maintenance on vehicles. But that has been shared in the past.

Maintenance – Asked departments to look at how they remove water from drains/valves and asked them to consider putting a policy/procedure in place to do that? Would like to prevent repairs like we have had with the tenders.

Central – AC21 getting equipment in, inventoried and put on engine and in service. Held a red card class two weeks ago; eleven new people. Request to purchase safety equipment for AC21 but will hold for a month.

TSVFD – Drained their 4,500 of water because of freezing lines between the tanks. One new recruit that attended the red card class.

VVFD –Chassis for the new type 6 will be a 2018 instead of 2017, with a cost of \$50,195.00. All approvals are in place for when it comes in. On the tenders the tanks need to be replaced every 8-10 years as they were designed as construction tenders and never expected to hold water all of the time. Anodes on tanks last about 5 years. Secretary Essley moved to approve up to \$600 for parts and repairs costs for VV1. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA117

Secretary Essley moved to approve up to \$600 for 4 batteries for 5 ton. Motion was seconded by Treasurer Witt and approved unanimously. Project Code – PA118

VVFD's Tree Sale will start the Friday after Thanksgiving. The pdf map was broken down into individual maps on a CD and is available to departments.

CVVFD – New station – overview tonight and next month discuss in depth. The need to get the land surveyed. Cost is \$2000-\$2400 and need to be done before it snows. CVVFD will cover this out of auxiliary funds. Chairman Sigel moved to proceed with survey using CVVFD auxiliary funds. Motion was seconded by Treasurer Witt and approved unanimously. Once they have the building moving forward they can proceed with the rest of the plan to put an ISO rated engine in Albany and at the 3<sup>rd</sup> Station.

New Business – Who's Responding App, there is no dispatch involvement, it has been going well. The antenna picks up the tone and sends it out.

Expenditures by the Board totaling \$1200 to include up to \$600 for parts/repair of VV1 and up to \$600 for batteries for VVFD's 5 ton.

Next meeting 11/15/17.

Meeting adjourned at 7:03pm

Respectfully Submitted,  
Michele Turner, ACFD#1 Administrative Assistant