

ALBANY COUNTY FIRE DISTRICT #1

JOB DESCRIPTION **INSIDE FIREFIGHTER**

DEFINITION

Under direction, to respond to fires and other emergency calls to protect life and property; to provide medical assistance and treatment at the appropriate department required EMS assistance level; and to participate in fire prevention programs and inspections, station and apparatus maintenance, and training activities.

SUPERVISION EXERCISED

Firefighter I

Receives directions from Firefighter II's, Company Officers, Chief Officers, and Fire Chief.

Firefighter II

While on structure fire calls, may exercise technical and functional supervision over other firefighters and Driver Operators with documented privilege to do so by Department Chief.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Respond to fire alarms and assist in the suppression of fires including rescue, entry, ventilating, and salvage work; lay and connect hose; maintain pumping apparatus; hold nozzles and direct water streams; raise and climb ladders; ventilate burning structures; enter building to evacuate occupants.

Respond to fire; assist medical incidents; analyze patient needs and determine and administer skilled technical emergency aid and treatment to the sick and injured in accordance with applicable laws and regulations.

Respond to calls regarding rescue services, carbon monoxide alarms, hazardous materials spills, and smoke investigations; utilize and operate rescue equipment and devices including extrication equipment, high and low angle rescue ropes, and other equipment to perform confined space and special rescue operations as assigned and when certified to do so.

Operate all types of portable fire extinguishers, pike poles, hand lines, smoke ejectors, salvage covers, forcible entry tools, emergency medical equipment, and other rescue equipment. Drive and operate equipment under limited conditions.

Perform cleaning, salvage, and overhaul work following fire; prepare apparatus and equipment for further alarms.

Participate in periodic testing of pumps, ladders, hose and other apparatus and equipment.

Participate in fire drills; attend continuing and advanced training sessions which include firefighting techniques, emergency medical care, and the proper use of all equipment and related tools.

Perform home and commercial inspections for fire prevention and pre-fire planning.

Participate in the performance of investigations; preserve evidence; secure fire scene.

Assist in training new employees in routines of fire suppression, equipment operation, and maintenance.

Conduct station tours.

Maintain a variety of records.

Assist in maintaining and repairing fire equipment, station, and grounds.

OTHER JOB-RELATED DUTIES

Perform related duties and responsibilities as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Basic mathematics and mechanical relationships

Safe driving principles and practices

Skill to:

Learn to operate fire, medical, and rescue related vehicles, equipment, tools, devices, and their proper use.

Learn to operate communications equipment.

Operate a motor vehicle safely.

Ability to:

Learn principles, practices, and procedures of modern firefighting.

Follow direction of supervisors.

Learn purposes, uses, and operating characteristics of a variety of vehicles, equipment, tools, and apparatus used in firefighting, rescue, and medical assistance operations.

Learn fire hazards and the related prevention and abatement methods.

Learn principles of hydraulics as related to Firefighter duties.

Learn procedures, methods, and techniques of emergency medical services.

Learn, interpret, and apply the policies, procedures, laws, codes, and regulations pertaining to assigned programs and functions.

Learn street and hydrant locations within Albany County.

Respond to fires and alarms and effectively perform fire suppression and rescue work.

Conduct fire inspection and code enforcement work.

Conduct preliminary fact-finding inspections and investigations, including scene preservation and evidence gathering and preservation on fire scenes.

Observe and record findings during inspections.

Demonstrate physical endurance, agility, strength, and stamina in the performance of hazardous tasks under emergency conditions; think and act quickly in emergencies.

Demonstrate mechanical aptitude as required in the operation of firefighting equipment.

Understand and follow oral and written directions promptly and accurately.

Exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.

Communicate clearly and concisely, both orally and in writing.

Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Experience and Training Guidelines:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

Experience

No experience is required.

Training:

Completion of the twelfth grade, preferred, supplemented by the completion of training and certifications in relation to the services you will provide.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

Possession of Hazardous Material Operations certification.

Possession of Firefighter I and/or Firefighter II certifications in the State of Wyoming.

Possession of, or ability to obtain within 6 months, CPR certification.

Special Requirements:

Essential duties require the following physical skills and work environment:

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 125 lbs.; exposure to cold, heat, noise, outdoors, vibration, confining workspace, chemicals, explosive materials, mechanical hazards, electrical hazards, and blood borne pathogens; ability to travel to different sites and locations; availability for shift work, on-call, and standby.

HR Reviewed: November 2023