

Albany County Fire District #1 Board Meeting Minutes November 14, 2018

Meeting called to order at 5:00 pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

Ladies from the Epson Center delivered one free EMS calendar to every department. They thanked everyone who was involved, and they are selling the calendars to the public.

Secretary Essley moved to approve the minutes from the September 19, 2018 meeting as published. Motion was seconded by Treasurer Witt and approved unanimously.

Last month's audit went well. Fire pay is up to date except the remaining 20% on Badger Creek. Secretary Essley moved to approve the financial report as presented. Motion was seconded by Chairman Sigel and approved unanimously.

County Fire Warden – This is the first year the State changed the system to use the 537 account. It worked well on the first five fires and then they ran out of money. There is a lot in the works that will be coming to the District. Chad has submitted for 45 fires this season. Britania was a county fire with costs being split between Albany and Platte County 50/50. Chad will do a paperwork review class this spring and anyone who is going out as a crew or single resource needs to attend.

RFEI – Received four submissions. The Board reviewed the different quotes that were provided to them and it appears that DOWL was the lowest bid, who also had the most experience and relevant group to represent the Board. Secretary Essley moved to accept DOWL as the Board representative in the planning and construction process. Motion was seconded by Treasurer Witt and approved unanimously. Chairman Sigel abstained from the vote.

Strategic Plan – Chairman Sigel feels our current plan has served us well, but would like to update the Strategic Plan in the new year 2019. It looks like evenings might be better.

ISO – Next audit will be in October 2020. There are several situations where we will be reaching an ISO 5.

BL4 Water Tender – The Board has received two requests for engines at this point. The new engine upgrade for BL does not take the place of the Station 4 tender in District priority. Their five year plan had an upgrade for their Woodslanding vehicle and they have found an upgrade for \$35,000. Request a 50/50 split with the Board and the Board could pay their 50% over the next three years. The Board has one other request for a command vehicle for Central at around \$17,000. Financially at this point we are looking at around \$500,000 in receivables and the current Board priorities are 1) SLIB grant for Central, 2) BLVFD water tender for Mountain Home. If Central can pay for the command vehicle out of their trucks funds, the Board will think about it. If not, the Board has to wait for other priorities to be taken care of first.

Chairman Sigel moved to approve to send two people from BLVFD to look at vehicle to include \$2000 for travel and \$35,000 for the truck, understanding the Board will have a three year time period to pay back their 50% of the total \$37,000 cost (\$18,500 ACFD/\$18,500 BLVFD) with the initial purchased to utilize BLVFD truck funds. Motion was seconded by Secretary Essley and approved unanimously. PA 158

Tire Audit – BL9, BL3 were done last year. AC27 is at 9 years and could possibly be delayed.

Engine Spreadsheet - Michele will send the department engine spreadsheets to be updated.

Chief's Report – They are good on the proposed engine pay schedule. They accept the second half of last year's pay and the first half of this year's pay, as long as the truck funds that are being held are earmarked for paying the firefighters only and not used for anything else. VVFD, Central and BLVFD are now using the "I Am Responding" app. TSVFD and CVVFD don't have cell coverage where they thought it would help them.

Training – Chiefs have all made the commitment to require all people who dispatch out to take Chad's paperwork class. Secretary Essley moved to approve \$600 for food for upcoming red card class. Motion was seconded by Chairman Sigel and approved unanimously.

Community Interaction – Chairman Sigel would like to see more communication with the community through the website. He would also like to see all training opportunities posted on the website for every department. Easiest way to do that is send Michele a word document that she can post to the website. Every month the departments can update the document and send to her. This allows every department to focus on training that is important to their members and meets each individual department's needs. The same posting can be used by Volunteers to see what other Departments are offering and take advantage as they wish.

Pagers – Some of the pagers are failing and we need about 35 pagers to bring everyone up to date. Work on getting quotes.

TSVFD – Their road is open and they are up and running. They did drain their external water tanks.

CVVFD – Upcoming trainings - chimney fires, avalanche awareness training, Emergency Reporting, hands on training with tablets with maps on them, and a paperwork class.
CVVFD hydrant leak – they are still losing water every night and don't know where it's going as there is no "lake" popping up anywhere. Bringing in a company at a \$1000/day to track it down

Central – Open house on December 8th from 12-4 at station.

BLVFD – Upcoming Trainings – FF1 online, mid-winter fire school, pumps class.

VVFD – Tree (and calendar) sale going on over Thanksgiving weekend. Fire District’s Attorney with handle the threat of suit issue, costs may revert to the Department. The Board would like to see personnel issues handled by the departments and the Chief’s. There was counseling that was proposed, however, the firefighter elected to quit.

New Business: Treasurer Witt move to approve SAFER grant reimbursement to Chris Haefner for training in the amount of \$1052. Motion was seconded by Chairman Sigel and approved unanimously.

Expenditures by the Board totaling \$38,652.00 to include a total of \$37,000 for travel and vehicle purchase price for BLVFD upgrade at a 50/50 split (\$18,500 BLVFD/\$18,500 ACFD (over 3 year period); \$600 for red card class food; and \$1052 training reimbursement to Chris Haefner.

Next meeting is December 19, 2018.

Meeting adjourned at 6:51 pm.

Respectfully Submitted,
Michele Turner, ACFD#1 Administrative Assistant