

Albany County Fire District #1 Board Meeting Minutes January 15, 2010

Meeting called to order at 5:06 pm. Board members present were Art Sigel, Jon Essley and Joe Witt.

No comments from the public.

Chairman Sigel moved to approve the December Board Meeting Minutes. Motion was seconded by Secretary Essley and approved unanimously.

Secretary Essley moved to approve the financial report. Motion was seconded by Chairman Sigel and approved unanimously.

LARC (dispatch) – Meeting with Chief's to discuss Tyler Software integration. County versus City versus State Highway addressing are all different. Reconciling the city and county addressing issues would be beneficial, but hard to accomplish.

County Fire Warden – The Annual Operating Plan (AOP) discussion meeting will be February 20, 2020 in Casper, WY.

LFD – Service for Wamsutter paramedic that suffered cardiac event will be January 25th at Rawlins High School.

LFD Contract Status – Chief Johnson and Chairman Sigel have met and begun the conversation regarding the next version of the City of Laramie Contract.

Central Station Status – Site prep work has been completed. RFP will be advertised in Laramie Boomerang twice with bid openings in early February.

Board Officer Elections – Secretary Essley nominated Art Sigel to remain as Chairman and Joe Witt to remain as Treasurer. Treasurer Witt nominated Jon Essley to remain as Secretary. Chairman Sigel moved to approve the nominations as presented. Motion was seconded by Secretary Essley and approved unanimously.

Proposed Procedure for Spending Requests – **“The Departments role is to submit a written proposal for each request to Teri Jo one week prior to the scheduled Board Meeting, ie. deadline is Close of Business (COB) on the preceding Wednesday. Proposal content expected: What is requested, Cost estimate, Why should Board approve, and Spending schedule if approved.**

Teri Jo will assemble these requests into a package with a summary cover sheet that names the project and states the cost. This package will be emailed to the Board (including Michele and Megan) and the Chiefs by COB Friday.

The Board will review the proposals in its Board Meeting. Projects which the Board consider to have priority and which fit within the Boards spending limitations will be approved and assigned a PA number.

Emergency vehicle repairs will be considered separately on a case by case basis.”

Chairman Sigel moved to approve the above proposed Procedure for Spending Requests. Motion was seconded by Treasurer Witt and approved unanimously. This procedure will be used to keep within budget parameters moving forward from this point.

Fire Pay/Truck Pay – Board believes at this point they should pay the remainder of the 2018 truck funds out to the departments within 10 days. Board intends to also pay out half of the 2019 truck funds in a month or two. The Board will suspend its support of the remediation with the county at \$15,000. Chief's group is concerned with how the financial condition and previous decisions/policies keep changing. It is difficult to plan when depending on fire pay and the amount keeps changing. Chief's proposed to retain 50% initially, return 25% first year and last 25% the second year, to create a buffer. Discussion regarding should single resources be in the early pay program. Some who have got out for 20 years can't do that now because of the pack test, they have to take their brains not braun. We could look at the cash position on October 1st and peel out whatever we can for single resources if the money is there. The Districts operating costs continue to increase, overhead costs, insurance, payroll, retirement. The budget has plenty money to operate, but have to be diligent with spending. BLVFD requested a spending point, it would help them prioritize. Chiefs to go back to their single resources and discussion will continue at the next meeting where single resources will be given the opportunity to have their input/proposal. Chairman Sigel moved to pay departments their remaining 50% of the 2018 federal fire truck funds in the next 10 days (\$49,779.96). Motion was seconded by Treasurer Witt and approved unanimously. The 2019 federal fire trucks funds will be addressed at the February meeting.

Chiefs Report – Discussed the functionality of Who's Responding with the new dispatch system and Steve thinks it might work. Is there an end state, a model that we are looking at in the state for Central having two stations (one north, one south)? Central has to fundamentally replace LFD in cost/operating structure, however the Chiefs would argue that we can't not afford Laramie. Chiefs question if Central will stay volunteer, how much of Central can we afford? There is a difference between Central and a rural department. The tax revenue from Central's area is over \$250,000, BLVFD is \$75,000-\$90,000, CVVFD is \$75,000-\$90,000, VVFD is \$30,000 and TSVFD is \$30,000. Chief's question how much the District can afford with Central growing and still support the rural fire departments.

BLVFD – PA205 complete. Paperwork sent in for SAFER grant. BL15's cost has almost doubled from \$30,000 to \$60,000. The district had agreed to pay \$15,000 and Station 4 was to pay \$15,000. Can the District help shoulder more of the burden of this increased cost. BLVFD to bring a proposal to the next meeting.

VVFD – Can PA218. Acquired 8 new members last week, need about \$4100 of PPE. Looking at training costs as well for 10 people to attend classes. Tie Rail Windmill Farm on both sides of

287 runs almost to Ames Monument is moving forward. The feds cannot refuse it as long as the power line can receive the load, however EIS's need to occur and the State has to approve.

TSVFD – Is closed; they are retirement community aging firefighter force

CVVFD – Has the same problem as TSVFD. They are having trouble getting around in the snow in Centennial. Will bring a proposal for CAF unit pump that won't start, and for station maintenance regarding snow sliding and rain gutters.

Central – Tender is done back by the weekend. Their new treasurer is Kathy Raper.

Board PA/Spending Recommendations – Chairman Sigel moved to approve \$1500 for training (\$1000 for 8 VVFD firefighter training and \$500 for Central firefighter training). Motion was seconded by Treasurer Witt and approved unanimously. PA 226

New Business – VVFD gained 8 new members on Thursday. Central can loan PPE until VVFD can order it.

Chairman Sigel moved to approve an additional \$200 increase on PA 225 for a total of \$7700 for Central 31 repair (\$7500 was previously approved). Motion was seconded by Treasurer Witt and approved unanimously. PA 225

Chairman Sigel moved to approve Central Station Project Site Prep Invoice from Big Huhnks of \$66740.00. Motion was seconded by Treasurer Witt and approved unanimously.

Expenditures by the Board totaling \$118,219.96 to include the departments remaining 50% of the 2018 federal fire truck funds in the next 10 days (\$49,779.96); \$1500 for training (\$1000 for 8 VVFD firefighter training and \$500 for Central firefighter training); an additional \$200 increase on PA 225 for a total of \$7700 for Central 31 repair (\$7500 was previously approved); and Central Station Project Site Prep Invoice from Big Huhnks of \$66740.00

Next meeting February 19, 2020.

Meeting adjourned at 7:11 pm

Respectfully Submitted,
Michele Turner, ACFD#1 Administrative Assistant