

Albany County Fire District #1 Board Meeting March 27, 2019

Meeting called to order at 5:20 pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

No comments from the public.

Chairman Sigel moved to approve the 2/20/19 minutes. Motion was seconded by Secretary Essley and approved unanimously.

Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously. Please get department requests in early with justifications.

EMA – Invited to attend training every 4th Wednesday of the month at the EOC from 9:30-12:00. Aimee is working with the Chief's to get them sandbags. The Colorado fire planning meeting in Ft Collins is April 29th this year, please email Aimee if you are planning on attending.

LFD – Chief Johnson periodically is contacted by people wanting to volunteer. He will forward those requests to Michele with will forward to the Chiefs. Needs to meet with the Board before April 15th to discuss the funding component of the City of Laramie Contract. Funeral for Randy Vickers is May 24th at 1:00 pm at the Newman Center. The Fireman's Ball is April 20th.

LARC – They are in the process of hiring 4 new dispatchers. Implementing new software project that is mostly GIS based with new hardware that will be faster, stronger, better, utilize mobile apps, and pre-plans. Projected to be an 18 month project.

County Fire Warden – Treasurer Witt moved approval for Chairman Sigel to sign the new Annual Operating Plan. Motion was seconded by Secretary Essley and approved unanimously. Chad is willing to teach another Engine Boss Responsibilities class in the County if someone is willing to coordinate it. The Community Impact Assistance funds from Boswell Springs have been reduced and the project has stalled at the moment.

Strategic Plan Review – Monday, April 8th and Wednesday April 17th from 5-8 pm at Central Station. Two people from each department to attend, the full board and an invitation extended to the County Fire Warden. In preparation read through the 2016 plan, discuss with your department and have any new topics you would like to have incorporated into a new plan.

Five Year Plan Format – Michele will email, needed for the Strategic Plan.

Radios – Radios have been ordered, waiting for them to arrive to be programmed. Zach needs to contact Larimer County (Sheriff) for an agreement to use their channels. Secretary Essley will get Zach Justin's number so he can contact him. Payment is due 60 days after receipt of the radios and Teri Jo will write once check and pull from the department accounts. We can then submit for reimbursement.

Three Engine Dispatch – Max of 3 engines and only one from each department. The Board questioned the Chief's and they stated that if firefighter pay needs to be reduced or delayed further so that three engines could be dispatched to federal fires then that was acceptable to the Chiefs if it is in the best interests for the departments. The Board restated its policy that tenders would not be dispatched to federal fires. Also, include that Tom is the single contact with Casper Dispatch.

Policy Updates/Revisions – The policies are on the website. The Expense Reimbursement Policy needs to be cleaned up. The Drug & Alcohol Policy should have a focus that a volunteer should not be under the influence of alcohol/drugs/other substance that impairs their ability to perform on an incident. Possibly at "fitness for duty" concept. The Board is not interested in being punitive but they need to have a policy to stand on.

Subdivision Fire Suppression – Chairman Sigel has made attempts to get County Planning and Zoning to change their guidelines, but they still have cisterns listed. Only three options ACFD#1 should use/approve as fire suppression are 1) hydrant producing 250 gpm, 2) hauled water, 3) winterized dry hydrant.

Dispatch Desired End State – Review of Jon's proposal. Implementing will be a challenge. Right now we need to have our input into how their new dispatch system is being set up.

VVFD – Secretary Essley moved to approve \$5000 with a 50/50 split (\$2500 ACFD/\$2500 VVFD) for VVFD to mount the spare tire on VV2. Motion was seconded by Treasurer Witt and approved unanimously. PA 180

Chairman Sigel moved to approve \$750 for three VVFD firefighters to attend Cody Fire School. Motion was seconded by Treasurer Witt and approved unanimously. PA181

TSVFD – Chairman Sigel moved to approved \$2300 for TSVFD to replace tires on Eng 56. Motion was seconded by Treasurer Witt and approved unanimously with Secretary Essley abstaining from the vote. PA 182

CVVFD – Chairman Sigel moved to approve \$525 for one CVVFD firefighter to attend heavy equipment course in Riverton. Motion was seconded by Treasurer Witt and approved unanimously. PA 183

Wildhorse Ranch would like to purchase CVVFD Engine 14. Tom and CVVFD are to develop a selling price and present it to the Board. The Board, BLVFD and Wildhorse Ranch will determine how it is to be paid.

Chairman Sigel move to approve \$400 to support engine boss responsibilities class. Motion was seconded by Secretary Essley and approved unanimously. PA 184

If a private landowner needs sandbags, they need to contact Aimee with EMA directly.

Central – Chairman Sigel moved to approve \$1100 for three Central firefighters to attend Buffalo Fire School. Motion was seconded by Secretary Essley and approve unanimously. PA 185

Secretary Essley moved to approve \$1200 with a 50/50 split (\$600 ACFD/\$600 Central) for lettering of Central's new command vehicle. Motion was seconded by Treasurer Witt and approved unanimously. PA186

MES in Denver with a Scott Air Compressor quote of \$43,488. Postpone until we update the five year plans. Quote on NFPA rated washer/extractor with fireline of \$13,650, without fireline is \$11,150, plus freight of \$325. They also have smaller machines for \$7340 plus \$325 freight and \$375 for 8 inch base frame. Drying cabinet quote with racks of \$11,800.39
The Board requested more specs (speed, price, # of bunker gear that can be washed at one time) and two more quotes on washer and dryer

BLVFD – Chairman Sigel moved to approve \$800 to send one BLVFD firefighter to Buffalo Fire School. Motion was seconded by Treasurer Witt and approved unanimously. PA 187

New Business: Treasurer Witt move to approve fire pay to the County Fire Warden for the Pumpkin Vine Fire in the amount of \$12,208.69. Motion was seconded by Chairman Sigel and approved unanimously with Secretary Essley abstaining from the vote.

Expenditures by the Board totaling \$24,283.69 to include \$5000 with a 50/50 split (\$2500 ACFD/\$2500 VVFD) for VVFD to mount the spare tire on VV2; \$750 for three VVFD firefighters to attend Cody Fire School; \$2300 for TSVFD to replace tires on Eng 56; \$525 for one CVVFD firefighter to attend heavy equipment course in Riverton; \$400 to support engine boss responsibilities class; \$1100 for three Central firefighters to attend Buffalo Fire School; \$1200 with a 50/50 split (\$600 ACFD/\$600 Central) for lettering of Central's new command vehicle; \$800 to send one BLVFD firefighter to Buffalo Fire School; and fire pay to the County Fire Warden for the Pumpkin Vine Fire in the amount of \$12,208.69

Next meeting April 24, 2019

Meeting adjourned at 8:24 pm

Respectfully Submitted,
Michele Turner, ACFD#1 Administrative Assistant