

Albany County Fire District #1 Board Meeting Notes January 20, 2016

Meeting was called to order at 5:04 pm by Chairman Sigel.

Board members present were Art Sigel, Joe Witt and George French.

Minutes of the previous meeting were read. Chairman Sigel moved to approve the minutes. Motion was seconded by Treasurer Witt and approved unanimously.

The financial report was discussed. Chairman Sigel moved to approved the financial report. Motion was seconded by Treasurer Witt and approved unanimously.

Aimee is planning an ICS 300 class for February 23rd and 24th, please email her if you are interested so she can get you registered. Aimee and Cy are working on an RFP for the radios, this was requested by one of the commissioners.

Juliet Daniels was introduced and the idea of doing a strategic plan for the district was presented and discussed.

FF Pensions – The board is ready to pay for Little Laramie, Big Laramie and Vedauwoo. Tie Siding is in the process of getting Michele the information.

Chairman Sigel stated that if an entire department wants the Board to pay, the Board will pay, but only if there is 100% participation from the entire department. If there is not 100% participation by the department then the Board will leave the responsibility of retirement and paying for retirement with the department.

Radios – The district budget of \$20,000 will buy 6 radios with our 35% discount. We will need a document to track the radios - where they went and who has them. How do we distribute the radios? Could be need based. Chad will touch base with the departments and see what guidance he can get. Cy recommends to start the upgrade process now. The radios we are using work and we use them the best we can, however they are at the end of their usage/life cycle and 2019 will be the end of service for those radios we currently have. Treasurer Witt moved to proceed with purchase of 6 radios at \$20,181.90. Motion was seconded by Chairman Sigel and approved unanimously.

CVVFD – Would like to purchase 2 radios for department. Chairman Sigel moved to approve Centennial's purchase of 2 radios for \$7500. Motion was seconded by Secretary French and approved unanimously.

Pre-approval of funds is needed for anything over \$500. Teri will assign a project number to each pre-approval that we can refer back to over time. Chairman Sigel would like to get started on this now and move forward with this system from here on. Also, Teri still needs Little Laramie and Centennial documents for the audit.

Big Laramie, Centennial and Little Laramie were all approved for their VFA Grant.

Tie Siding is in service as the road conditions allow.

Vedauwoo – Attack 1 has a small coolant leak and Jim ordered the part to get it fixed. They would like WSF to install a small foam kit and they will submit the pre-approval.

Maintenance – No report

Training – Fire School is next month and people are coming from all over the state. Haz mat ops and haz mat awareness have been cancelled and will most likely be moved to April. The Engine Boss and Crew Boss will now be held in Station 3 instead of the hospital. Jamie would like to provide refreshments or food for mini fire school. Treasurer Witt moved to approve up to \$400 to purchase refreshments. Motion was seconded by Chairman Sigel and approved unanimously.

Scott – AOP meeting with Wyoming State Forestry is coming up, probably late February sometime. Scott represented us last year. Scott and Chad were accepted to go and represent ACFD#1.

Chad and Scott – SOP for an Albany County Task Force – They would like to schedule a meeting in March/April with interested parties and Chiefs to see if there is enough interest to make this a reality. The Board and Chiefs would have input into what can be sent and it would make for an organized, preplanned/pre-organized response with food and water, as well as a task force leader communicating with command. It would create a known entity, a one stop shop when receiving a request for assistance with known quantities and and known capabilities. It would be a great initial response tool with it's own leadership that would be fluid and changeable depending on local circumstances The BLM and Forest Service are excited about this idea. This could also be a great training tool.

Chairman Sigel moved to approve the \$275.29 to WY Machinery for work done on VVFD's tender. Motion was seconded by Treasurer Witt and approved unanimously.

Expenditures approved by the board totaling up to \$28,357.19 to include \$20,181.90 from ACFD#1 funds to purchase 6 district radios, \$7500 from CVVFD funds to purchase 2 radios, up to \$400 from ACFD#1 to purchase snacks for Mini Fire School, and \$275.29 from ACFD#1 funds to pay WY Machinery.

Meeting adjourned at 7:01 pm.

Respectfully Submitted,

Michele Turner, ACFD#1 Administrative Assistant