

## Albany County Fire District #1 Board Meeting March 21, 2018

Meeting called to order at 5:16 pm. Board members present were Art Sigel and Jon Essley.

No comments from the public.

Chairman Sigel moved to approve the minutes with one change to page 2, LFD Contract section where it states we have an unusual agreement, change mutual to operational. Motion was seconded by Secretary Essley and approved unanimously

Chairman Sigel moved to approve the financial report with the addition of \$30. Motion was seconded by Secretary Essley and approved unanimously. Under 'Other Current Liabilities – Fire Equipment Pay', these amounts are liabilities of the district to the departments for the federal fire truck money that was not distributed to the departments. This will be on the balance sheet every month and shows the balance that is owed to the departments.

EMA – ACFD1 has access to plume modeled information that report Tier 2 facilities. Aimee is glad to offer assistance using this new tool as we have quite a few facilities in Albany County. She is working on the AAR for the Wade's Trailer Court Fire. The AAR identifies areas of success and areas for improvement which helps identify training and equipment needs. This also helps qualify for grants. Two things so far: focus on structure training between the City and the County; and communication and coordination for unified command. In the past EMA has been able to order radios on behalf of multiple agencies, that is no longer the case for us because we are a special district. Aimee and Michele will work to put together the State Homeland Security Protection (SHSP) grant proposal for ACFD1 for radios. This is a three year grant based on THIRA participation. There could be a possible match required of 25%, however it is possible to use a soft match for half that amount. A soft match can be met by volunteers attending interoperability and/or communications meetings where there is an agenda, a roster to sign and minutes taken. Volunteer firefighter time spent in those meetings then counts towards a soft match at \$25.00/hour for the volunteer rate. One thing to note, if you put in your general budget for radios and apply for a grant, you have to spend what is allocated in your budget for that line item before you can spend grant money. Otherwise it is supplanting and it is illegal.

Assignment of LL Engines – Unlikely we are going to get LLVFD up and running again in the near future. Chairman Sigel recommends to permanently assign the tender and type 6 to Central. And temporarily assign type 4 to VVFD for the summer. The Board has gone over various options and it is most appropriate to keep to the tenders here at Central. The deciding factor for this is the number of homes to protect and the number of trained drivers they have at Central. Secretary Essley moved to permanently assign LLVFD's Tender and Type 6 to Central and temporarily assign LLVFD's Type 4 to VVFD. Motion was seconded by Chairman Sigel and approved unanimously.

Five year plans – Chairman Sigel has put together a spreadsheet and will be in touch with departments about how many dollars they would be requesting from ACFD1 for projects outlined in their plans so the district can do some cash flow planning.

Senate Bill 0044 – The Bill passed and was signed by the Governor. Wyoming State Forestry will be able to use funds to reimburse ACFD1. Their fund has a little over \$1 million in it, however it is possible the fund may go into the negative with the expectation of reimbursement. We shall see how the fund is managed this summer.

LFD Contract – Negotiations are continuing slowly. Want to restructure the contract so ACFD1 can begin to get more IC experience and test our responsiveness for wildland fires. The Board appreciates the Chief's work on getting their recommendations in. One difference, the Board would like wildland calls to include LFD, the local department, and Central. Chairman Sigel will write a letter to Steve Morgan regarding this issue. Chairman Sigel moved to change the wildland fire page to include the local volunteer fire department, Laramie Fire Department and Central. Motion was seconded by Secretary Essley and approved unanimously.

Wade's Trailer Park Fire – Tremendous team effort. Aimee mentioned that law enforcement cannot make anyone evacuate, unless they have children. The 91 year old that Dylan and Charlie evacuated had chosen to stay. However, firefighters have the authority to force evacuations as it falls under life safety. There is a political discrepancy between where Wade's is and city water. The City and County Planning Departments will meet to discuss this issue. Some items: small road with no turn around, lack of traffic control on 230. Looking forward to solution and some type of unified command (someone charge of water, etc). Because of recent event, Chairman Sigel has requested reports on incidents that we responded to in 2017. He has CVVFD's and Central. VVFD is set up and BLVFD will begin using it.

2018 ISO Audits - Tim Young will conduct a one or two day ISO audit here between Oct 4<sup>th</sup> and Oct 10<sup>th</sup>. A lot of pre-work can be done before October. Two copies of ISO 5 maps were handed out the departments. Chairman Sigel and Michele will put together documents that departments can distribute electronically or pass out to citizens about what this mean to them.

Chief's Committee Job Description – Secretary Essley has been asked by the Board to work with the Chief's to develop a job description for the Chief's Committee.

Interaction with USFS – USFS has some large projects planned that are intended to rejuvenate the forest. Chairman Sigel would like these projects to include fire breaks upwind from communities. He encouraged everyone to write the Forest Service a letter expressing support and attend the public meetings in May/June.

In February, we approved and signed the by-laws for the district and they have in them procedures for disciplinary action. The 2011 Administrative Policy for discipline is in conflict with new By-Laws. Chairman Sigel moved to remove ACFD Administrative Policy for Discipline dated 8-17-11. Motion was seconded by Secretary Essley and approved unanimously.

BLVFD – Would like to sell their ambulance/rescue vehicle. May 5<sup>th</sup> is the BBQ Open House from 12-4 at the Main Station. They are coordinating the S130/190 class and pack test. Chairman Sigel moved to approve \$1600 for wildland PPE. Motion was seconded by Secretary Essley and approved unanimously. Project Code – PA 134

VVFD – Their security system has been installed and the ambulance has been sold. With the growth at VVFD is there any support from the District for a used truck for VVFD? At this moment the Board does not know if there is. Secretary Essley moved to approve \$1400 for wildland PPE for new members. Motion was seconded by Chairman Sigel and approved unanimously. Project Code – PA 135

CVVFD – Six SCBA bottles were taken to Dalmation. Their new station bids are due on the 9<sup>th</sup> with the SLIB meeting on 4<sup>th</sup>, and a decision announced on the 6<sup>th</sup>.

Central – Few things were blown off some engines that need to be replaced or fixed. Their spreaders need to be serviced but unsure of the cost. Secretary Essley moved to approved up to \$1500 for training expense for Riverton Fire School. Motion was seconded by Chairman Sigel and approved unanimously. Project Code – PA 126

New Business -

SHSP Grant Requests: Central – 2 portables, 1 mobile; VVFD – 10 portable, 2 mobiles; CVVFD – 12 portables, 4 mobiles; BLVFD – 10 portables, 2 mobiles; TSVFD – 8 portable, 2 mobiles; SCBA's portable tanks – 20; SCBA's portable tanks – 20 (working on document to identify a fit testing schedule.

Federal Fire Season –Rawlins is no longer a dispatch center. Casper Dispatch wants to know every Monday morning the engines that will be on the board and the firefighters that will be on those engines. Casper Dispatch wants only one contact person. This means they want to communicate with only one person representing the district. This person is Tom Kern. He will call them every Monday morning so he will need to know before then what engines and crew are available to go on the board. This is an action item for the Chief's group. The Chief's will coordinate and contact Tom.

Expenditure totaling up to \$1,500 to include \$1600 for wildland PPE for BLVFD; \$1400 for wildland PPE for VVFD; and up to \$1500 for training expense to Riverton Fire School for Central.

Next Meeting is April 25, 2018

Meeting adjourned at 7:48 pm

Respectfully Submitted,  
Michele Turner, ACFD#1 Administrative Assistant