

Albany County Fire District #1 Board Meeting Minutes July 17, 2019

Meeting called to order at 5:12 pm. Board members present were Art Sigel, Joe Witt and Jon Essley.

No comment from the public.

Secretary Essley moved to approve the business meeting minutes from June 19, 2019 as presented. Motion was seconded by Treasurer Witt and approved unanimously.

All advertising/promotion materials should be paid for by your auxiliaries. Departments with outstanding pre-approvals please contact Joe and Teri Jo and let them know whether or not they are still valid. Chairman Sigel moved to approve the financial report. Motion was seconded by Secretary Essley and approved unanimously.

LFD – Chairman Sigel address the Paddock Subdivision Expansion. They would like to expand by another approximately 150 lots to the South. Hydrants will be installed. There will be only one unfettered access into the subdivision off of City Ranch Road. Access from Howe Road and Garrison Lane into the Paddock's subdivision will have locked gates. The ACFD Board wants unfettered access from one road on the north or they will not approve the fire suppression plan at this time. It would be irresponsible of the Board to approve a plan that does not have two readily available access points. The Board will make this recommendation to Albany County Planning and Zoning.

Dispatch, LARC – Steve Morgan is indicating that the LARC as a Board has to pass on the End State we submitted to them.

Budget – There is a shortage of money this year as we overspent last year. Regarding fire pay: 50% will be paid up front and once money is received from the state the remaining 50% will be paid. The Board would like to engage the departments in cost control regarding PPE and Equipment, Station Maintenance and Vehicle Maintenance, as these need to be controlled further. The Board asks the departments to focus on those items and take time to think about what you really need. The Board's standard approach will be to assist on a 50/50 basis. Regarding maintenance – try to catch things sooner by inspecting more often. Also when proposing to purchase a vehicle the cost associated with new tires, equipment, lighting and lettering etc. needs to be included in the proposal. The 2015 Tire Replacement Program has been achieved and completed so this program is now over. Moving forward tires are now department maintenance. There is no money for capital projects, other than those with pre-approvals. The Board would also like to rebuild the reserves. Department trucks funds will still be available to the departments. This is a challenging budget but the Board believes this is the best they can do at the moment. Chairman Sigel moved to approve the 2019-2020 budget as presented. Motion was seconded by Treasurer Witt and approved unanimously.

Central Station Status – Chairman Sigel moved to pay \$1350 invoice for professional services. Motion was seconded by Secretary Essley and approved unanimously.

Policies –

EMT Training Reimbursements – Chairman Sigel appreciates the way it is written. He would like to see it apply to structure firefighters as well. The vision of the Board is to have an EMT on every engine dispatched. How does this apply to federally dispatched EMT's. These EMT's would still have to hold a red card and be an active and participating member of the department and the Chief would endorse that on the form when submitted. Chairman Sigel would like to know what the Board is looking at in terms of an annual budget. The Chiefs were tasked with how to deal with this budgetary item.

Reimbursement and Purchasing Policies – Please read these policies and be prepared to comment next month. You can also send email comments to Teri Jo.

Speed Limits – At this time the Chairman Sigel moved to approve the following statement "ACFD1 expects dispatched engines to operate within the posted speed limits of Albany County." Motion was seconded by Treasurer Witt and approved unanimously.

The Chiefs were tasked with putting together a policy regarding speed limits and responding emergent/non-emergent.

Minutes and financial reports will be sent electronically before the meeting.

Chairman Sigel moved to go forward with returning the Little Laramie (LLVFD) station and property to Albany County. Motion was seconded by Treasurer Witt and approved unanimously.

Emergency Reporting – CVVFD has turned in their ER. If possible, the Board would appreciate reports from the others departments as well.

Chief's Report – Radio delivery and install was delayed. The Fit for Duty policy had been distributed and firefighters have been asked to sign and turn in.

Central – Waiting on the interior of the building to be finished to the extractor can be installed.

BLVFD – Chairman Sigel moved to approve BLVFD's constitution, By-Laws and two procedures that were submitted. Motion was seconded by Secretary Essley and approved unanimously.

VVFD – Request for annual \$1000 callout reimbursement is in the budget.

CVVFD – Michele will be in charge of the \$30,000 SCBA grant. CVVFD would like to order 8 new Scott bottles for \$5100.00. CVVFD is relieve of their commitment to Wildhorse Ranch regarding Wildhorse Ranches purchase of CVVFD Engine 14.

New Business – Zach will get Teri the breakdown by department for the radio purchases. She will transfer the money from department accounts and write one check for the invoice, after

receipt and installation of the radios. Radios will be installed the week of July 29th now. Zach proposed that he would like to take Motorola/WyoLink classes to be able to program district radios. Board requests a proposal be brought forward regarding this.

Next Meeting – August 21, 2019

Meeting adjourned at 7:23

Respectively Submitted,
Michele Turner, ACFD#1 Administrative Assistant